



Republic of the Philippines
Department of Education
Region VI-Western Visayas
SCHOOLS DIVISION OF KABANKALAN CITY

DIVISION MEMORANDUM


No. 034, s. 2024

FEB 01 2024

**SUBMISSION OF SCHOOL HEADS' COACHING PLAN BASED ON THE
SY 2023-2024 MIDYEAR PERFORMANCE RATINGS OF TEACHERS**

To: Asst. Schools Division Superintendent
Chiefs, CID and SGOD
Education Program Supervisors
Public Schools District Supervisors
Elementary and Secondary School Heads
All Others Concerned

1. In connection with the recent conduct of the Midyear Performance Review and Evaluation (MPRE) pursuant to DepEd Order 022, s. 2023 and to Phases II and III of the Performance Cycle as provided in Sections V.B and V.C of DepEd Order No. 2, s. 2015 and consistent with the critical roles of School Heads as monitors of the performance of and the primary providers of technical assistance (e.g. coaching) to Teachers, this Office is requesting ALL Public Elementary and Secondary School Heads to submit a Coaching Plan (see Enclosure No. 1 for the suggested template) based on the Midyear Performance Ratings of the Teachers in their respective schools **on or before 12 February 2024** c/o **Kean Von G. Yupracio**, Education Program Specialist II at the SGOD-HRD Unit.
2. Wide and immediate dissemination of and compliance with this Memorandum are desired.


MICHELL L. ACOYONG, CESO VI
Assistant Schools Division Superintendent
Officer In-Charge
Office of the Schools Division Superintendent



Address: Tayum Street, Barangay 8, Kabankalan City, Negros Occidental
Telephone Number: 471-2004 | 471-2003
E-mail: kabankalan.city001@deped.gov.ph

School Heads' Coaching Plan

(Based on the SY 2023-2024 Midyear Performance Ratings of Teachers)

Name of Teacher	Midyear Performance Rating	Three (3) Objectives with the lowest ratings	Reason/s for the Objectives NOT achieved on time and/or compliant with quality specifications or standards	Agreement on...		Signature of the Teacher
				the Actions to be taken by the Teacher to improve the timeliness and/or quality in the achievement of the Objective	the Support to be provided by the School Head	

**add rows when needed*

Submitted by:

_____ School Head

Date: _____