



Republic of the Philippines
Department of Education
 Region VI-Western Visayas
SCHOOLS DIVISION OFFICE OF KABANKALAN CITY

DIVISION MEMORANDUM

No. 107, s. 2024

APR 15 2024

SCHEDULE OF DISTRIBUTION OF MODULES

To: Assistant Schools Division Superintendent
 Chief Education Supervisors (SGOD and CID)
 Public Schools District Supervisors
 Elementary and Secondary School Principals
 All Others Concerned

1. This is to inform the field that the Modules for Grades 4-10 procured by DepEd Central Office are now ready for distribution.
2. In compliance with DepEd Order No. 002, s. 2024, the only the following are authorized to claim these modules through Marjie Rose Tondo, Administrative Aide IV, Property and Supply Unit:

For School with AO II:	Administrative Officer II
For School without AO II:	School Head

3. Expenses incurred for the hauling of these modules are chargeable against the School MOOE Fund subject to the existing accounting and auditing rules and regulations and contingent upon the existence of a proper object of expenditure in the approved 2024 WFP of the school.
4. The schedule of the distribution of modules is as follows:

District	Elementary	Secondary
Kabankalan I	April 17, 2024 (AM)	April 17, 2024 (AM)
Kabankalan II	April 18, 2024 (AM)	April 18, 2024 (AM)
Kabankalan III	April 19, 2024 (AM)	April 19, 2024 (AM)
Kabankalan IV	April 22, 2024 (AM)	April 22, 2024 (PM)
Kabankalan V	April 23, 2024 (AM)	April 23, 2024 (PM)

5. Please refer to *Enclosure No. 1* for the allocation of modules per school.
6. Immediate and wide dissemination of and compliance with this Memorandum are desired.

MICHELL L. ACOYONG, CESO VI
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent



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