



**Republic of the Philippines**  
**Department of Education**  
 REGION VI-WESTERN VISAYAS  
 SCHOOLS DIVISION OF KABANKALAN CITY

Special Order No. 015, s. 2024

The following personnel of the Schools Division Office of Kabankalan City who served during the Screening and Ocular Inspection of Athletes, Coaches, Asst. Coaches, and Chaperones for the Palarong Panlalawigan last March 23, 2024 are hereby given Compensatory Time Off (CTO) as per CSC & DBM Joint Resolution No. 2, S. 2004 dated October 4, 2004, to wit:

NAME	NO. OF HOURS RENDERED	EQUIVALENT CTO IN DAYS	COC
Romeo Poyogao	8	1.5	12 hrs. (1.5 days)
Jacqueline Dagunan	8	1.5	12 hrs. (1.5 days)
Gina Cordero	8	1.5	12 hrs. (1.5 days)
Teresita Cadagat	8	1.5	12 hrs. (1.5 days)
Julia Laurico	8	1.5	12 hrs. (1.5 days)
Rosilyn Mabasa	8	1.5	12 hrs. (1.5 days)
Raul Mambalos	8	1.5	12 hrs. (1.5 days)
Edwin Talusay	8	1.5	12 hrs. (1.5 days)
Archy Mar Aguilar	8	1.5	12 hrs. (1.5 days)
Cecilia Abello	8	1.5	12 hrs. (1.5 days)
Julieta Gempison	8	1.5	12 hrs. (1.5 days)
Eulyne Lucerna	8	1.5	12 hrs. (1.5 days)
Sheina Saquian	8	1.5	12 hrs. (1.5 days)
Jonalyn De la Cerna	8	1.5	12 hrs. (1.5 days)
Kean Von Yupracion	8	1.5	12 hrs. (1.5 days)
Aldrin Ballentos	8	1.5	12 hrs. (1.5 days)
Jewelyn Cadigal	8	1.5	12 hrs. (1.5 days)
Dr. Mylene Terry-Sabay	4	1.5	6 hrs.
Dr. Aldwin Marco Bendo	4	1.5	6 hrs.
Mary Jane Butanas	4	1.5	6 hrs.

This COC is issued this 27<sup>th</sup> day of March 2024 and is valid until March 24, 2025.

**MICHELL L. ACOYONG, CESO VI**  
 Assistant Schools Division Superintendent  
 Officer-in-Charge  
 Office of the Schools Division Superintendent



Republic of the Philippines  
**Department of Education**  
Region VI-Western Visayas  
SCHOOLS DIVISION OF KABANKALAN CITY

MAR 19 2024

**DIVISION MEMORANDUM**  
NO. CS9, s. 2024

**SCREENING AND OCULAR INSPECTION OF ATHLETES, COACHES, ASST. COACHES,  
AND CHAPERONES FOR THE PALARONG PANLALAWIGAN 2024**

To: Asst. Schools Division Superintendent  
Chiefs, CID and SGOD  
Public Schools District Supervisors  
Public Elementary and Secondary School Heads  
All Others Concerned

1. There will be a Screening and Ocular Inspection of Athletes, Coaches, Asst. Coaches and Chaperones for the Palarong Panlalawigan 2024 to be conducted by the Provincial Screening and Accreditation Committee (PSAC) on **March 23, 2024** at the Old Division Conference Hall, Gabaldon Building, Schools Division Office Kabankalan City from **8:00 am to 12 noon**.
2. Athletes shall wear their athletic uniform or school uniform (in the absence of athletic uniform) during the ocular inspection.
3. The following members of the Division Screening Committee and working committees shall assist to ensure a smooth and orderly conduct of the ocular inspection, to wit:
  - a. Jacqueline Dagunan
  - b. Jerralyne Limaco
  - c. Rommel Villaran
  - d. Gina Cordero
  - e. Patrick Espanola
  - f. Teresita Cadagat
  - g. Julia Laurico
  - h. Rowena Dominguez
  - i. Dr. Maylene Terry – Sabay
  - j. Julieta Gempison
  - k. Aldrin Ballentos
  - l. Jewelyn Cadigal
  - m. Rosslyn Mabasa
  - n. Raul Mambalos
  - o. Jennifer Mahasol
  - p. Celso Graciadas, Jr.
  - q. Lenev Sorrosa
  - r. Edwin Talusay
  - s. Jason Bayadog
  - t. Archy Mar Aguilar
  - u. Dr. Aldwin Marco Bendo
  - v. Sheina Saquian
  - w. Eulyne Lucerna
  - x. Mary Jane Butanas
4. Athletes, Coaches, Asst. Coaches and Chaperones are advised to arrive at the respective venues 15 minutes before the start of the activity, bring their water tumbler, and wear appropriate clothing during the activity.
5. The travel and incidental expenses are chargeable against the School MOOE Fund subject to the availability and the usual accounting and auditing rules and regulations.
6. Moreover, as per DepEd Order No. 53, s. 2003 entitled Updated Guidelines on Grant of Vacation Service Credits to the Teachers, teachers who will render services during weekends and holidays shall be given Service Credits. On the other hand, non-teaching



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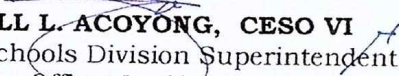


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Personnel shall be provided with Compensatory Time-Off (CTO) per Civil Service Commission (CSC) and the Department of Budget and Management (DBM) Joint Circular No. 2, s. 2004 and Non-Monetary Remuneration for Overtime Service Rendered.

For questions regarding this communication, send SMS (text) to or call Jacqueline B. Magunagan, PSDS/DSAC Chairperson, at 0917-629-1530.

Widest dissemination of and compliance with this Memorandum are desired.

  
**MICHELL L. ACOYONG, CESO VI**  
Assistant Schools Division Superintendent  
Officer In-Charge  
Office of the Schools Division Superintendent



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