

Department of Education  
Region VI - Western Visayas  
**SCHOOLS DIVISION OFFICE OF KABANKALAN CITY**

## Adjusted Annual Procurement Plan for FY 2022

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Code (PAP)	Procurement Program/Project	PMO/ End-User	Is This an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds							Remarks (brief description of Program/Project)
					Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		MOOE	CO	HRTD	BEEF	Downloaded Program Funds	TOTAL	
PPA 106	Repair and Maintenance of Motor Vehicles	OSDS	No	Shopping	N/A	N/A	N/A	N/A	GoP / GAA	108,000.00					108,000.00	of vehicles and other means of transportation
PPA 106	Purchase of Security Services	OSDS	Yes	NP-SVP	Nov. 8, 2021	Nov. 15, 2021	Nov. 17, 2021	Nov. 19, 2021	GoP / GAA	373,000.00					373,000.00	Payment for the security services in the division office
PPA 106	Conduct of Quarterly Division Monitoring, Evaluation and Adjustment (DMEA)	SGOD	No	Shopping	N/A	N/A	N/A	N/A	GoP / GAA			12,000.00			12,000.00	Quarterly Evaluation of PAP implemented in the division
PPA 106	Conduct of Virtual TA on Various Social Media Platforms Amidst New Normal	SGOD	No	Shopping	N/A	N/A	N/A	N/A	GoP/ GAA			100,000.00			100,000.00	Teleconferencing related to different PAPs in the division
PPA 106	Conduct of Monthly Management Committee (ManCom) Meeting	OSDS	No	Shopping	N/A	N/A	N/A	N/A	GoP/ GAA			540,000.00			540,000.00	Monthly conduct of conferences to SHs and division personnel
PPA 106	Conduct of Division Weekly Health and Wellness Initiatives (Mental and Spiritual)	ASDS	No	Shopping	N/A	N/A	N/A	N/A	GoP/ GAA			150,000.00			150,000.00	Weekly conduct of Spirituality in the Workplace
PPA 237	Catering Services, Food and Accommodation for the Conduct of Performance Review and Target Setting	SGOD / HRD	No	Small Value Procurement	January	January	January	January	GoP/ GAA			162,000.00			162,000.00	Performance review of every functional units for CY 2021 and target setting for 2022
PPA 107	Catering Services, Food and Accommodation for the Crafting of Work and Financial Plan CY 2022	SGOD/ PRU	No	Small Value Procurement	January	January	January	January	GoP/ GAA	243,000.00					243,000.00	Finalization of activities and crafting of 2022 WFP
PPA 107	Purchase of Emergency GO Bag in Case of Disaster and Emergency Evacuation for Division Personnel	SGOD/ DRRM	No	Small Value Procurement	February	February	February	February	GoP/ GAA	405,000.00					405,000.00	Supplies and materials for use during emergency cases
PPA 106	Purchase of Materials for the Installation of Main Wire from the Concrete Post to the Service Entrance of the New Division Office	SGOD/ Physical Facilities	No	Small Value Procurement	February	February	February	February	GoP/ GAA	65,802.00					65,802.00	Materials for the electrification of the new division office building
PPA 107	Catering Services, Food and Accommodation for the Conduct of Year-End Performance Review and Target Setting of CID Personnel	CID	No	Small Value Procurement	February	February	February	February	GoP/ GAA	62,000.10					62,000.10	Conduct of Programs Implementation review of all PAP conducted by CID

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PPA 237	Catering Services, Food and Accomodation for the Conduct of 2021 Performace Review and Evalaution and Crafting of 2022 Individual Performace Commitment of SGOD Personnel	SGOD	No	Small Value Procurement	February	March	March	March	GoP/ GAA			80,100.00			80,100.00	Presentation and Evalaution of Accomplishment of every functional unit and crafting of 2022 IPCRF
PPA 371	Catering Services, Meals and Snacks for the Conduct of Orientation on Quality Assurance Technical Assistance, Monitoring and Evaluation (QATAME)	SGOD / M & E	No	Small Value Procurement	February	March	March	March	GoP / GAA			90,000.00			640,000.00	Orientation on the Implementation of QATAME
PPA 237	Catering Services, Meals and Snacks for the Conduct of Research Conference	SGOD/ PRU	No	Small Value Procurement	March	March	March	March	GoP/ GAA			121,500.00			121,500.00	Presentation of researches conducted (School-Based and BERF funded researchers)
PPA 236	Catering Services, Meals and Snacks for the Conduct of Review of the Financial Management on Procurement and Repair and Maintenance of School Building for Proper Utilization of School MOOE Funds	OSDS Finance	No	Small Value Procurement	March	March	March	March	GoP/ GAA						101,850.00	Meals and Snacks for the Conduct of Review of the Financial Management on Procurement and Repair and Maintenance of School Building for Proper Utilization of School MOOE Funds for Clustered Bookkeepers, Elementary and Secondary School Heads, BAC Members, School Property Custodian and School Senior Bookkeepers)
PPA 106	Purchase of Office Supplies for Filing of Transaction Records, Documents, and Reports of OSDS, CIS and SGOD	OSDS	No	Small Value Procurement	March	March	March	March	GoP / GAA	170,000.00					170,000.00	Supplies for safeguarding Division Records and other documents
PPA 236	OSDS 2021 Individual Performance Evalaution and 2022 Individual Performance Commitment Planning	OSDS	No	Small Value Procurement	March	March	March	March	GoP/ GAA			149,175.00			149,175.00	Payment for television/ cable expenses
PPA 106	Repair and maintenance of Division Office furnitures and equipment	OSDS	No	Small Value Procurement	January	January	January	January	GoP/ GAA	25,000.00					25,000.00	Repair and Miantenance of CPU, air conditioning system and other equipment



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PPA 106	Purchase of One (1) Unit fabricated Canopy	OSDS	No	Small Value Procurement	Janaury	February	February	February	GoP/ GAA	21,000.00					21,000.00	Canopy for the Division Guard House
PPA 106	Convergence with the Regional Director	SGOD/ PRU	No	Small Value Procurement	January	February	February	February	GoP/ GAA	20,250.00					20,250.00	Meals and Snacks of the participants during the convergence
PPA 106	Purchase of Mobile Loads for Division Personnel	OSDS	No	Small Value Procurement	February	February	February	February	GoP/ GAA	62,100.00					62,100.00	Communication allowance of the selected division personnel
PPA 106	Installation of Tarp Roof and Repair of Division Canopy	OSDS	No	Small Value Procurement	February	February	February	February	GoP/ GAA	20,000.00					20,000.00	Repair of existing tarp roof in the main entrance of the Division Office
PPA 236	Conduct of ALS Mid-Year INSET 2022	CID/ ALS	No	Small Value Procurement	February	March	March	March	GoP/ GAA	13,290.00					13,290.00	Meals and snacks of the participants during the INSET
PPA 241	Orientation on the Utilization Clean-Up Fiund from the Central Office	SGOD	No	Small Value Procurement	February	March	March	March	GoP/ GAA	9,400.00					9,400.00	Meals and snacks of the participants during the orientation
PPA 232	Conduct of Community Partnership and Engagement for Different PAPs	SGOD/ Soc.Mob	No	Small Value Procurement	March	March	Marhc	March	GoP / GAA					258,000.00	258,000.00	Meals, Accommodation and materials in the conduct of different partnership engagements and activities
PPA 215	Purchase of Two-way Radio for communication at the Division office	OSDS/ ITO	No	Small Value Procurement	February	February	February	February	GoP/ GAA	20,000.00					20,000.00	Communication materials for division personnel use
PPA 241	Printing of DRRM LSZOP IEC Materials	SGOD/ DRRM	No	Small Value Procurement	February	February	February	February	GoP/ GAA					15,200.00	15,200.00	IEC materials of the DRRM
PPA 106	Blessings and Inauguration of New Division Office Building	SGOD	No	Small Value Procurement	March	March	April	April	GoP/ GAA	160,000.00					160,000.00	Materials and food of participatns during the conduct of the activity
PPA 236	Conduct of Review Sessions of principl Academy	CID	No	Small Value Procurement	March	March	April	April	GoP/ GAA	45,000.00					45,000.00	Meals and snacks of the facilitators during the condcut of review
PPA 236	Conduct of Pre-Work Activity in Preparation for the Conduct of Capacity Building for the Development of DEDP	SGOD / PRU	No	Small Value Procurement	April	April	April	April	GoP/ GAA	48,600.00					48,600.00	Meals and snacks of the participants during the conduct of the activity
PPA 228	Purchase of Printers, Inks and B0ondpapers for the Replacement of Learning Resources Caused by Typhoon Odette	CID	No	Public Bidding	April	April	May	May	GoP/ GAA					2,387,990.00	2,387,990.00	Reproduction materials to support the different learning modalities

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PPA 228	Purchase of Supplies for the Provision of Quarter 4 Learning Resources	CID	No	Public Bidding	April	April	May	May	GoP/ GAA					1,580,850.00	1,580,850.00	Reproduction materials to support the different learning modalities
PPA 228	Purchase of Printers, Bond Papers and Inks for the Implementation of Basic Education Continuity Plan	CID	No	Public Bidding	April	April	May	May	GoP/ GAA					1,230,260.00	1,230,260.00	Reproduction materials to support the different learning modalities
PPA 236	Conduct of Capacity Building on the Development of 2022 - 2028 Division Development Plan (DDP)	SGOD/ PRU	No	Small Value Procurement	April	April	April	April	GoP/ GAA					452,000.00	452,000.00	Food and accomodation of participants and facilitators during the conduct of capacity building activity
PPA 106	Purchase of Office Blinds for Finance, COA, ASDS and SDS Offices	OSDS	No	Small Value Procurement	May	May	May	May	GoP/ GAA	235,500.00					235,500.00	Window blinds for use in different offices
PPA 106	Installation of Security Grills and Providing Anti-SlipTape of Stairs	SGOD / PF	No	Small Value Procurement	May	May	May	May	GoP/ GAA	42,000.00					42,000.00	Materials and labor for the installation of the safety grills
PPA 236	Orientation Workshop on R.A. 9184 and its 2016 Rivesed Implementing Rukes and Regulations among BAC Members and Program Handlers	SGOD/ BAC	No	Small Value Procurement	May	May	May	May	GoP/ GAA	90,000.00					90,000.00	Meals and accomodation of participants during the conduct of orientation workshop
PPA 236	2021 Program Implementation Review and 2022 Target Setting of the Office of the Schools Division Superintendent	OSDS	No	Small Value Procurement	May	Ma	May	May	GoP/ GAA	188,175.00					188,175.00	Food and accomodation of participants and facilitators during the conduct of the activity
PPA 236	Purchase of Materials for the Conduct of Division Research Conference vis a vis Talk Show "Kapehan sa Research Year 2"	SGOD / PRU	No	Small Value Procurement	March	March	Mrach	March	GoP/ GAA			11,000.00			Php 11,000.00	Supplies to be used in the conduct ofr the activity
PPA241	Conduct of "Stop the Bleed" Training for School DRRM Coordinators	SGOD / DRRM	No	Small Value Procurement	March	March	March	March	GoP/ GAA					Php 46,500.00	46,500.00	Meals of participantds in the conduct of the Training
PPA 106	Conduct of Audit Exit Conference	OSDS/ Finance	No	Small Value Procurement	March	March	March	March	GoP/ GAA	9,000.00					9,000.00	participants during the conference
PPA 106	Purchase of Purified Drinking Water	OSDS	No	Small Value Procurement	May	May	May	May	GoP/ GAA	28,560.00					28,560.00	Drinking water for Division Personnel



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PPA 106	Orientation on the Guidelines for the progressive Expansion of Face to Face Classes	SGOD	No	Small Value Procurement	May	May	May	May	GoP/ GAA			102,600.00			102,600.00	Meals and Snacks of the participants during the orientation
PPA 384	Purchase of Materials, Venue, Meals and Accommodation for the Conduct of Mass Training of ALS Teachers on the Implementation of ALS ACT and Its IRR	CID/ ALS	No	Public Bidding	May	June	June	June	GoP/ GAA					Php 2,554,100.00	2,554,100.00	Supplies, Food, venue and accommodation of participants during the conduct of the activity
PPA 340	Purchase of Food Items for the Implementation of School-Based Feeding Program SY 2022 - 2022, Nutritious Food Products	SGOD / HNU	No	Public Bidding	May	June	June	June	GoP/ GAA					Php 5,850,360.00	#####	Food stuff for the implementation of SY 2022 -2023 SBFP - Nutritious Food Packs
PPA 403	Construction of One Storey - Three Classroom School Building	SGOD / PF	No	Public Bidding	May	June	June	June	GoP / GAA				Php 7,562,127.58		#####	Construction of Classrooms at Bugtong Elementary School
PPA 106	Meals and Snacks on the Conduct of Quarter 1 DMEA and QATAME Results Post Conference	SGOD / M & E	No	Small Value Procurement	April	May	May	May	GoP/ GAA			24,000.00			24,000.00	Meals and Snacks of thr participants
PPA 106	Meal of the members of Election Task Force for 2022 national and Local Elections	OSDS	No	Small Value Procurement	May	May	May	May	GoP/ GAA	38,400.00					38,400.00	Meals of the members of the Election Task Force on May 8 - 10, 2022
PPA 106	Quarter II Division Monitoring, Evaluation and Adjustment (DMEA)	SGOD / M & E	No	Small Value Procurement	June	June	June	June	GoP/ GAA			51,600.00			51,600.00	Meal and Snacks of the participants in the conduct of the activity
PPA 236	Conduct of LEAD (Lead, Exchange, Accord, Develop) Training	SGOD / YFD	No	Small Value Procurement	March	April	April	April	GoP/ GAA			18,000.00			Php 18,000.00	Meals and snacks of the participants
PPA 106	Meals of the Participants on the conduct of the Q1 Division Monitoring Evaluation and Adjustment (DMEA)	SGOD / M & E	No	Small Value Procurement	April	April	April	April	GoP/ GAA			33,000.00			Php 33,000.00	Meals and snacks of the participants
PPA 106	Purchase of Frosted Glass Strip for Finance, COA. Payroll, Leagl, Records and Cash Office	OSDS / Finance	No	Shopping	May	May	May	May	GoP/ GAA	48,300.00					Php 48,300.00	Materials for the maintenance of different offices in the OSDS

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PPA 236	Conduct of Orientation - Workshop on R.A. 9184 and its Revised 2016 IRR among BAC Members and Program Handlers	SGOD	No	Small Value Procurement	May	May	June	June	GoP/ GAA			95,000.00			Php 95,000.00	Meals, Venue and Accommodation of the participants during the conduct of the activity
PPA 236	Conduct of Division Convergence of Educational Leaders (DCEL)	SGOD	No	Small Value Procurement	May	May	June	June	GoP/ GAA			66,000.00			Php 66,000.00	Meals and Snacks of the participants during the DCEL
PPA 236	Assembly and orientation of Child Protection Coordinators	SGOD/ YFD	No	Small Value Procurement	June	June	June	June	GoP/ GAA			9,034.00			Php 9,034.00	Meals and Snacks of the participants during conduct of the program
PPA 106	Installation of Partition Wall, Flash Door and Kitchen Sink	OSDS	No	Shopping	June	June	June	June	GoP/ GAA	49,469.00					Php 49,469.00	Materials for the maintenance of the OSDS
PPA 236	CY 2022 Mid-Year Convergence of Division Bookkeepers and Clustered Bookkeepers	OSDS/ Finance	No	Small Value Procurement	June	June	June	June	GoP / GAA			20,900.00			Php 20,900.00	Meals and snacks of the participants
PPA 384	Purchase of Supplies and Materials for the conduct of Regional Mass Training of ALS Teachers in the Implementation of ALS Act and Its IRR	SGOD	No	Shopping	June	June	June	June	GoP/ GAA					176,700.00	Php 176,700.00	Training materials for the participants in the conduct of the activity
PPA 384	Purchase of Medicines and other Medical Supplies during the conduct of Mass training of ALS Teachers	SGOD	No	Shopping	June	June	June	June	GoP/ GAA					21,400.00	Php 21,400.00	Medical supplies to be used in case of emergency or any health issues that may arise during the conduct of the activity
PPA 106	Meals and Snacks on the Conduct of Quarter 2 DMEA and QATAME Results Post Conference	SGOD / M & E	No	Small Value Procurement	July	July	July	July	GoP/ GAA			24,000.00			Pho 24,000.00	Meals and Snacks of the participants in the conduct of the activity
PPA 236	DEDP Crafting in a Gender Sensitive Workplace	SGOD/ PRU	No	Small Value Procurement	July	July	July	July	GoP/ GAA	244,000.00					Php 244,000.00	Meals and Snacks of the participants in the conduct of the activity
PPA 236	Conduct of Brigada Luntian and No Smoking Month Culmination Program	SGOD/ YFD	No	Small Value Procurement	July	July	July	July	GoP/ GAA			5,625.00			Php 5,625.00	Meals and Snacks of the participants in the conduct of the activity

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PPA 106	Participation of CID and Learning Personnel to the Monthly Curriculum and Learning Management and Curriculum Implementation Interface	CID	No	Small Value Procurement	June	June	June	June	GoP/ GAA			7,200.00			Php 7,200.00	Meals of participants during the conduct of the activity
PPA 228	Pansangay na pagdiriwang ng Buwan ng Wikang Pambansa 2022	CID	No	Small Value Procurement	August	August	August	August	GoP/ GAA			10,000.00			Php 10,000.00	Meals and other expenses relative to the conduct of the activity
PPA 311	Administration of English Proficiency Test (EPT)	SGOD	No	Small Value Procurement	August	August	August	August	GoP/ GAA	49,500.00					Php 49,500.00	Materials and Meals of facilitators during the administration of the test
PPA 106	Post Conference on Q II Division Monitoring, Evaluation and Adjustment (DMEA)	SGOD	No	Small Value Procurement	August	August	August	August	GoP/ GAA	25,800.00					Php 25,800.00	Meals of participant during the conduct of the activity
PPA 241	Provision of Learning Kit as Response Intervention to Typhoone Odette	SGOD / DRRM	No	Small Value Procurement	August	August	August	August	GoP/ GAA						Php 450,000.00	School supplies and other learning materials

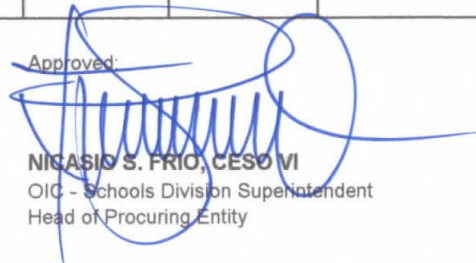
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