



Republic of the Philippines
Department of Education
Region VI-Western Visayas
SCHOOLS DIVISION OF KABANKALAN CITY


APR 12 2023

ADVISORY

(RELATIVE TO DIVISION MEMORANDUM NO. 152 S. 2023 RE: SUBMISSION OF
REQUIRED DOCUMENTS FOR THE ONE-TIME GRANT OF RICE ALLOWANCE TO
QUALIFIED GOVERNMENT EMPLOYEES)

To: OIC-Assistant Schools Division Superintendent
Chief Education Supervisors (CID and SGOD)
Education Program Supervisors
Public Schools District Supervisors
Elementary and Secondary School Heads
All Others Concerned

1. Relative to the issuance of Division Memorandum No. 152, series of 2023 Re: Submission of Required Documents for the One-Time Grant of Rice Allowance to Qualified Government Employees, all school heads are hereby advised that the Special Power of Attorney executed by the employee-beneficiaries to Focal Person for the withdrawal and receipt of the rice allocation may be notarized by Private Notary Services in which expenses incurred shall be chargeable against School MOOE subject to usual accounting and auditing rules and regulations.
2. For information and guidance.


ARNOLD S. MAGDAET
Administrative Officer V
In-Charge of the Division