

Department of Education
Region VI - Western Visayas
SCHOOLS DIVISION OFFICE OF KABANAKALAN CITY

Annual Procurement Plan for FY 2018


Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	MOOE	CO	HRTD	TOTAL	Remarks (Brief description of Program/Project)
				Ads Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing						
	Purchase of Office Supplies	Division Office	NP - SVP					GOP/ GAA	547,217.05			547,217.05	Purchase of various office supplies for SDO Personnel
	Purchase of Other Supplies and Materials	Division Office	Shopping	N/A	N/A	N/A	N/A	GOP/ GAA	67,578.75			67,578.75	Purchase of other office supplies and materials for SDO use
	Catering Services Meals and Accommodation for the Conduct of SSFP Remediation and Performance Review	School Heads & SSFP Coor	NP - SVP					GOP/ GAA	180,000.00			180,000.00	Program Implementation Review on School Based Feeding program
	Catering Services Meal and Accommodation for the Conduct of 3-day Seminar/ Workshop on Utilization of Continuous Improvement Methodology	School Heads & PSDS	NP - SVP					GOP/ GAA	144,000.00			144,000.00	Training on the Use of Continuous Improvement Methodology to different schools
	Catering Services Meal and Accommodation for the Conduct of 3-day DEDP Evaluation and Enhancement Training	Division Personnel	NP - SVP					GOP/ GAA	140,000.00			140,000.00	Training on DEDP evaluation and enhancement
	Catering Services Meals and Accommodation for the Conduct of Values Identification and Building Restoring Enhancement Training	Division Personnel	NP - SVP					GOP/ GAA	270,000.00			270,000.00	Team Building activities among SDO Personnel
	Purchase of Security Services	Division Office	NP - SVP					GOP/ GAA	243,000.00			243,000.00	Purchase of the services of security guards for the division office
	Catering Services for the Conduct of Capacity Building on Monitoring, Evaluation and Adjustment	Division Office	Shopping	N/A	N/A	N/A	N/A	GOP/ GAA	15,600.00			15,600.00	DMEA training for SDO Personnel
	Catering Services for the Conduct of Campus Integrity/ Crusade Orientation and Accreditation of SSG	SSG Officers & Advisors	Shopping	N/A	N/A	N/A	N/A	GOP/ GAA	42,500.00			42,500.00	Capability Building of SSG Officers and accreditation of the SSG organization
	Purchase of ICT Equipment	Division Office	NP - SVP					GOP/ GAA	109,000.00			109,000.00	Purchase of Various ICT Equipment for the Division Office
	Purchase of Office Equipment	Division Office	NP - SVP					GOP/ GAA	831,250.00	391,000.00		1,222,250.00	Purchase of various office equipment and furnitures for the division office
	Catering Services meals and Accommodation for the Conduct of TIP for the Newly Hired Elementary Teachers	Elementary Teachers	NP - SVP					GOP/ GAA	473,600.00			473,600.00	Training of the Newly Hired Elementary Teachers
	Catering Services meals and Accommodation for the Conduct of TIP for the Newly Hired Secondary Teachers	Secondary Teachers	NP - SVP					GOP/ GAA	495,600.00			495,600.00	Training of the Newly Hired Secondary Teachers
	Purchase of Public Address (PA) System	Elementary Schools	NP - SVP					GOP/ GAA	200,000.00			200,000.00	Purchase of PA package for selected elementary schools in the division

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	Purchase of Educational Equipment	Elementary Schools	NP - SVP					300 000 00				300 000 00	Purchase of various educational equipment for selected elementary schools in the division
	Catering Services for the Conduct of Monthly Management Committee Meeting	Teaching & Non-Teaching Personnel	Shopping							450 000 00		450 000 00	Monthly management committee meeting to address various concerns and updates
	Catering Services for the Conduct of Roll out on PPST and RPMS Building	School Heads & Teachers	NP - SVP							214 500 00		214 500 00	Orientation on the use of PPST and RPMS for teachers and school heads
	Repair and Maintenance of Office Building	Division Office	NP - SVP									831 250 00	Repair and maintenance of SDO Office Building
	Other General Services	Division Office	Shopping									324 000 00	Purchase of services for general needs of the division office
	Utilities	Division Office	Shopping									1 040 250 00	Purchase of utility services for the division Office
	In Service Trainings	Teaching & Non-Teaching Personnel	NP - SVP Shopping									1 367 000 00	Conduct of various trainings and workshop for teaching, non-teaching and SDO personnel

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