



Republic of the Philippines
Department of Education
Negros Island Region

SCHOOLS DIVISION OFFICE OF KABANKALAN CITY

Tayum St., Brgy 8, Kabankalan City, Negros Occidental
Tel. No. (034) 471-2003 / (034) 471-2454



DIVISION MEMORANDUM

No. 35, s. 2020

To: **Assistant Schools Division Superintendent
Chiefs, CID and SGOD
School Heads of Non-Implementing Units
Administrative Assistants
All Concerned**

From: **PORTIA M. MALLORCA, Ph.D., CESO V**
Schools Division Superintendent

Date: February 3, 2020

Subject: **DIVISION ROLLOUT THE IMPLEMENTATION OF DEPED ORDER NO. 29, S. 2019 TO NON-IMPLEMENTING UNITS**

1. Pursuant to DepEd Order No. 29, series of 2019 with the subject Procedural Guidelines on the Management of Cash Advances for School Maintenance and Other Operating Expenses and Program Funds of Non-Implementing Units Pursuant to COA, DBM and DEPED Joint Circular No. 2019-1, the Division Office will conduct the rollout on February 10, 2020, 8:00 AM at Hans Function Hall, Corner Sola St. Tan Lorenzo St., Kabankalan City.
2. Participants of this activity are the Non-IU School Heads and clustered school Administrative Assistant (ADAS) II & III.
3. All participants are required to print and bring the DepEd Order No. 29, series of 2019 during the activity.
4. Attendance is a must. No proxy allowed.
5. Travelling expenses of the participants from school to venue shall be charged to School MOOE or local funds subject to the usual government accounting and auditing rules.
6. For your strict compliance.