



Republic of the Philippines  
**Department of Education**  
Region VI – Western Visayas  
**Schools Division Office of Kabankalan City**  
City of Kabankalan



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**DIVISION MEMORANDUM**

No. 40, s. 2020

To: OIC, Asst. Schools Division Superintendent  
Chiefs, CID & SGOD  
Public Schools District Supervisors  
Concerned School Heads  
All others concerned

From: **PORTIA M. MALLORCA, Ph.D., CESO V**  
Schools Division Superintendent

Date: February 10, 2020

Subject: **ORIENTATION ON 2020 NEW AUTOMATED ELECTION SYSTEM FOR SSG/SPG**

1. Relative to the 2020 New Automated Election System for the Supreme Student/Pupil Government, the Youth and Formation and Development Unit and Division Information Technology Officer will conduct an orientation on February 11, 2020.

2. The school heads of the following are advised to send their SPG/SSG Adviser and Information and Communication Technology coordinator on the schedules provided:

School	Time	Venue
<b>Talubangi Elementary School</b>	<b>9:00 AM</b>	<b>Talubangi ES</b>
<b>Bincuil NHS, Kabankalan NHS, Talubangi NHS &amp; Carol-an NHS</b>	<b>1:30 PM</b>	<b>Bincuil NHS</b>

3. The participants are advised to bring DCP Laptop and router.

4. ICT Coordinator of Carol-an NHS, **Richard Roa**, is also requested to be in the orientation at Talubangi ES, 9:00 AM for technical assistance.

5. For further information and clarifications, you may contact **DEXYLL GARL G. DE JESUS**, PDO I at 09155207505.

6. Immediate dissemination of this advisory is desired.