



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
REGION VI- WESTERN VISAYAS



**SCHOOLS DIVISION OFFICE OF KABANKALAN CITY**

February 20, 2020

DIVISION MEMORANDUM

No. 52 s, 2020

**PROCUREMENT OF NECESSARY ITEMS TO STRENGTHEN THE PREVENTIVE MEASURES AGAINST CORONAVIRUS DISEASE-2019 (COVID-19)**

To: **Assistant Schools Division Superintendent  
Chief of Curriculum Implementation Division  
Chief of School Governance and Operations Division  
Public Schools District Supervisors  
Public Elementary and Secondary Schools  
All Others Concerned**

1. In response to the global concern to stop the spread and virulence of Corona Virus Disease 19 (COVID- 19), the Schools Division Office of Kabankalan City directs all schools to purchase general hygiene supplies such as 70% rubbing alcohol, alcohol-based sanitizers, and soap. Schools are also encouraged to purchase surgical mask that shall be used by learners or personnel who exhibit respiratory infection. Procurement of the mentioned items shall be charged to school MOOE Funds subject to the usual accounting, auditing rules and regulations.
2. Maintaining a functional wash facility, ensuring adequate supply of water is also enforced and making proper hand washing as a habit.
3. Sustain and strengthen awareness campaigns congruent to DOH guidelines and protocol.
4. Reiterating the operationalization of Preventive Alert System in Schools (PASS) and periodic submission of health status of learners and personnel to Division Task Force through Health and Nutrition Unit and Division DRRM.
5. Immediate and wide dissemination of this Memorandum is desired.

**PORTIA M. MALLORCA, PhD, CESO V**  
Schools Division Superintendent

References:

Regional Memo No. 54, s. 2020

To be indicated in the Perpetual Index

Employees	Policy
Health Education	Rules and Regulations
	Schools