



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OFFICE of KABANKALAN CITY
City of Kabankalan

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20 February 2020

DIVISION MEMORANDUM

No. 54, s. 2020

TO: Asst. Schools Division Superintendent
CID & SGOD Chiefs
Administrative Officer V
All Concerned

FROM: PORTIA M. MALLORCA, PhD, CESO V
Schools Division Superintendent

Subject: **DIVISION BUDGET DELIBERATION FOR FY 2021 BUDGET PROPOSAL**

1. In line with the Internal Budget Deliberation for Fiscal Year 2021 budget proposal scheduled on February 27, 2020, the Schools Division Office of Kabankalan City will conduct a budget deliberation for Fiscal Year 2021 budget proposal on February 24, 2020 (9:00 AM) at Division Conference Hall among the concerned SDO Personnel.
2. This activity aims to discuss and finalize the SDO budget proposals for FY 2021.
3. The participants of the said activity are the following SDO Personnel;
 - Peter J. Galimba, ASDS
 - Cecilia G. Abello, Chief SGOD
 - Bernadin T. Bendo, Chief CID
 - Arnold S. Magdaet, AO V
 - Atty. Racel Malauan, Legal Officer III
 - Claire Joy G. Donesa, Accountant III
 - Lyn Rose E. OTEA, Budget Officer
 - Julieta V. Gempison, EPS – SGOD
 - Junry M. Esparar, EPS
 - Eden Joy B. Nifras, EPS
 - Rene S. Erillo, EPS
 - Mary Joan G. Dayon, PSDS
 - Mary Helen M. Bocol, EPS
 - Arnie G. Besas, PO III
 - Saturnino T. Pablinas, Jr.- OIC – SEPS
 - Jonalyn A. Dela Cerna- SEPS
 - Shiena S. Saquian – EPS II
 - Eulyne D. Lucerna - SEPS
 - Nemia T. Lucerna - EPSA
 - Jolly G. Gariando Jr. - SHS
 - Chris G. Erabon, AO IV
 - Alma Vanessa G. Tanwani - Nurse
 - Eduard Q, Villavicencio - Nurse
 - Rictree I. Resano – PDO II
 - Raymond G. Noquilla – Engr. III
 - Archiebal A. Poyogao – ITO
 - Dexyll Garl G. De Jesus – PDO I
 - Alfredo N. Nombre, Jr. – AO IV
 - Amely Love C. Gelsanao – Dentist II
4. Participants are directed to accomplish all the data needed using the prescribed templates.
5. Attendance is a must. **NO PROXY ALLOWED**
6. Food, accommodation and other operating expenses shall be charged against Division MOOE / local funds subject to usual accounting and auditing rules and regulations
7. For strict compliance.