



Department of Education  
REGION VI - WESTERN VISAYAS  
SCHOOLS DIVISION OFFICE OF KABANKALAN CITY  
Tayum St., Barangay 8, Kabankalan City, Negros Occidental  
Tel. No. (034) 471-2003 • (034) 471-2454



March 11, 2020

DIVISION MEMORANDUM

No. 77, s. 2020

**TECHNICAL ASSISTANCE FOR SCHOOL HEADS OF IMPLEMENTING UNITS IN  
PREPARATION FOR THE DIVISION INTERNAL BUDGET DELIBERATION**

To: Assistant Schools Division Superintendent  
Chiefs, SGOD and CID  
Public Schools District Supervisors  
Secondary School Heads of IU's  
All Others Concerned

1. To ensure appropriate utilization and compliance to standards, the Schools Division of Kabankalan City will provide Technical Assistance for School Heads of Implementing Units on **March 16, 2020, 2:00 PM** at the **Division Conference Hall**.
2. Participants are advised to bring their budget proposal template with data.
3. For widest dissemination and strict compliance.

  
**PORTIA M. MALLORCA, Ph.D, CESO V**  
Schools Division Superintendent