



March 12, 2020

DIVISION MEMORANDUM

No. 80 s. 2020

**ADDENDUM TO DIVISION MEMORANDUM No. 74, 2. 2020**  
**RE: ADMINISTRATION OF FOURTH QUARTER EXAMINATION**

To: OIC, Asst. Schools Division Superintendent  
Chiefs, CID and SGOD  
Public Schools District Supervisor  
Elementary and Secondary School Heads  
All Concerned

1. In light on the COVID-19 public health situation and the current state of Public Health Emergency pursuant to Proclamation No. 922, DepEd, Schools Division Office of Kabankalan City implements urgent and critical measures to prevent the spread of the diseases.
2. This office hereby directs all public elementary and secondary schools to adopt an alternative schedule of Fourth Quarter Examination on a staggered basis to reduce the number of students in the school per day, as follows:

Date	Elementary	Secondary
March 17 (Tuesday)	Kindergarten to Grade I	Grade 7
March 18 (Wednesday)	Grade 2 and Grade 3	Grade 8
March 19 (Thursday)	Grade 4	Grade 9
March 20 (Friday)	Grade 5	Grade 11

3. Students are advised to report to school on the day of their respective examination schedules. Otherwise, they shall stay at home and avoid mass gathering.
4. Public School District Supervisors shall ensure full compliance of all schools to this matter.
5. For immediate dissemination and compliance.

  
PORTIA M. MALLORCA, Ph. D., CESO V  
Schools Division Superintendent