



Republic of the Philippines  
Department of Education  
Region VI – Western Visayas  
**SCHOOLS DIVISION OFFICE of KABANKALAN CITY**  
*City of Kabankalan*

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DIVISION MEMORANDUM  
No. 250, s. 2019

04 NOV 2019

**BASIC EDUCATION INFORMATION SYSTEM (BEIS) UPLOADING**

**TO:** Asst. Schools Division Superintendent  
Chiefs, CID & SGOD  
Public Schools District Supervisors  
Public Elementary & Secondary School Heads  
All Others Concerned

1. Pursuant to DepEd Advisory dated 31 October 2019 on the Basic Education Information System regarding the facility for Uploading School Profile for Public Schools is now available.
2. Prior to the uploading procedures of BIES data, all School Heads are required to secure the corrected copies of their GESP / GJHSP / GSHSP from the Planning & Research Unit not later than November 8, 2019 before uploading the data online.
3. The deadline of the complete uploading of the BEIS data will be on November 15, 2019.
4. For immediate dissemination and strict compliance.

  
**PORTIA M. MALLORCA, PhD, CESO V**  
Schools Division Superintendent