



Republic of the Philippines  
Department of Education  
Western Visayas  
**SCHOOLS DIVISION OFFICE - KABANKALAN CITY**  
Tayum St., Kabankalan City

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November 6, 2019

**DIVISION MEMORANDUM**

No. 256 s. 2019

**TO: Assistant Schools Division Superintendent**  
**Chief SGOD and CID**  
**Public Secondary School Heads of Senior High School**  
**All Concerned**

**From: PORTIA M. MALLORCA, PhD, CESO V,**  
**Schools Division Superintendent**

**Subject: Seminar Workshop on Making Science Investigatory Project**

1. The Schools Division Office of Kabankalan City will conduct a *Seminar-Workshop on Making Science Investigatory Project on November 20 - 21, 2019 at Xaris Event Center Kabankalan City.*
2. The objectives of this seminar-workshop are:
  - a. to update research/science teachers with the current trends in the conduct of SIP,
  - b. to capacitate participants with appropriate knowledge, skills and attitudes in conducting SIP, and
  - c. to enhance capabilities of participants in coaching and mentoring students/pupils in conducting SIP
3. The Matrix of Activities and persons in charge of different topics are included in Enclosure 1.
4. Participants to this seminar-workshop are science/research advisers to be identified by the Public Schools District Supervisors. Each district is allocated twelve slots for both the elementary and secondary schools.
5. Lunch and snacks will be served chargeable against the HRTD Fund subject to the usual auditing rules and regulations.
6. A registration fee of Php 100.00 will be collected for the materials and Honorarium of the Speakers chargeable against local funds submit to usual auditing rules and procedures.
7. Widest dissemination and compliance of this Memorandum is desired.

Inc: As Stated

To be indicated in the Perpetual Index under the following subjects:

Contest

Programs

Enclosure No. 1 to the Division Memorandum No. 126s. 2019

**Seminar-Workshop on Making Science Investigatory Project**  
*Xaris, Bant Center*

November 20 - 21, 2019


**Matrix of Activities**

Time	Discussant	Topic
November 20, 2019		
8:00 - 8:30	Registration	
8:30 - 9:00	Opening Program	
9:00 - 9:30	Analie V. Almaiz	Leveling of Expectations
9:30 - 12:00	Russel Gorre	Research Processes
Lunch Break		
1:00 - 1:30	Unfreezing	
1:30 - 4:00	Russel Gorre	Making of Research Plan
August 21, 2019		
8:00 - 8:30	MOL	
8:30 - 12:00	Analie V. Almaiz	Intellectual Property Rights
Lunch Break		
1:00 - 1:30	Unfreezing	
1:30 - 3:00	Analie V. Almaiz	Patent Search
3:00 - 4:00	Closing Program	


Prepared by:

  
**ANALIE V. ALMAIZ**  
EPS - 1 (Science)

Noted:

  
**BERNADIN T. BENDO**  
OIC, Chief Education Supervisor  
Curriculum Implementation Division

Approved:

  
**PORTIA M. MALLORCA, CESO V**  
Schools Division Superintendent.

Department of Education  
Region VI – Western Visayas  
**DIVISION OF KABANKALAN CITY**  
*City of Kabankalan*

**TRAINING DESIGN**

The Division of Kabankalan City will conduct a two - day Seminar-Workshop on Science Investigative Project (SIP). Expenses of the said training which amounted to Thirty Thousand Pesos (Php 30,00.00) shall be taken from the Division's HRTD Fund.

**I RATIONALE**

Science and Technology Fair aims to promote Science and Technology consciousness among the youth and to identify the most creative/innovative and the best Science and Technology researchers who will represent the country in the Intel International Science & Technology Fair. The schools are encouraged to promote Science, Technology and Mathematics investigatory projects that will address environmental protection and conservation of the ecosystem, thus this seminar workshop has been conceptualized to equip researcher advisers of the basics of the conduct of Science Investigative Project and the different forms needed for the completion of the research project.

**II OBJECTIVES**

The objectives of this training are to:

- a. update research/science teachers with the current trends in the conduct of SIP;
- b. capacitate participants with appropriate knowledge, skills and attitudes in conducting SIP, and
- c. enhance capabilities of participants in coaching and mentoring students/pupils in conducting SIP.

**III STRATEGIES**

In this training the Education Program Supervisor in Science together with one invited Speakers from Negros Occidental National High School Research Department will conduct series of lectures on the basics of the conduct of Science Investigative Projects and the making of Research Plan on the first day and on the second day a series of workshops on intellectual property rights and patent search in order to protect the researches of the students.

**IV PARTICIPANTS**

The expected participants to this training are Sixty (60) research advisers from the different districts to be determined by the respective Public Schools District Supervisors, the Education Program Supervisor in Science of this division, and the one (1) invited speaker.

**V TRAINING VENUE**

The venue for this 2-day seminar-workshop will at Xaris, Event Center.

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**VI DATE OF IMPLEMENTATION**

The conduct of this two-day Seminar Workshop on Science Investigative Project (SIP) will be on November 20 - 21, 2019.

**VII BUDGET**

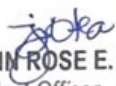
**A. Food**

Lunch & snacks for 60 participants @ 250/day for 2 days **Php 30,000.00**

Prepared by:

  
**ANALIE V. ALMAIZ**  
Education Program Supervisor 1


Funds Available:

  
**LYNN ROSE E. OTEA**  
Budget Officer 11/7

Noted:

  
**BERNADIN T. BENDO, Ph.D.**  
OIC, Chief Education Supervisor

Verified:

  
**CECILIA G. ABELLO, Ph. D.**  
Chief, SGOD

Recommending Approval:

**PETER J. GALIMBA**  
OIC- Asst. Schools Division Superintendent

Approved:

**PORTIA M. MALLORCA, CESO V**  
Schools Division Superintendent



Department of Education  
Region VI – Western Visayas  
**DIVISION OF KABANKALAN CITY**  
City of Kabankalan

SEMINAR-WORKSHOP ON SCIENCE INVESTIGATIVE PROJECT (SIP)

Venue: *Yari*, Event Center.  
Date: August 13-14, 2019

**MATRIX OF ACTIVITIES**

TIME	November 20, 2019		August 16, 2019	
8:00-8:30 am	Registration		<b>Session 3: Intellectual Property Rights</b>  Speaker: ANALIE V. ALMAIZ	
8:30-9:00 am	Opening Program			
9:00-9:30 am	Leveling of Expectation			
9:30 – 12:00 nn	<b>Session 1: Research Processes</b>  Speaker: MR. RUSSELL GORRE			
12:00-1:00 pm	<b>LUNCH BREAK</b>			
1:00 – 1:30 PM	Settling Down/Unfreezing			
	<b>Session 2: Making of Research Plan</b>  Speaker: MR. RUSSELL GORRE		<b>Session 4: Patent Search</b>  Speaker: ANALIE V. ALMAIZ	
1:30 – 4:00 pm			CLOSING PROGRAM	
3:00 – 4:00 pm				

*end*