



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OFFICE of KABANKALAN CITY
City of Kabankalan

Tel. No. (034) 471-2003
Fax No. (034) 471-2003
E-mail: dep_ed_bangkal@yahoo.com.ph

DIVISION MEMORANDUM
No. 256, s. 2019

11 NOV 2019

DIVISION RESEARCH FORUM

TO: Asst. Schools Division Superintendent
CID & SGOD Chiefs
Education Program Supervisors
Public Schools District Supervisors
Public Elementary & Secondary School Heads
SDO Personnel
All Others Concerned

-
1. The Schools Division Office of Kabankalan will conduct a Division Research Forum with Selected Elementary / Secondary School Heads, Master Teachers, Research Coordinators, and SDO Personnel on December 5, 2019; 8:00 AM – 5:00 PM at Zaycoland Resort & Hotel, Kabankalan City.
 2. This activity aims to:
 - a. re-orient the participants of the DepEd Order No. 16 s. 2017, Research Management Guidelines;
 - b. present the completed researches and testimonies of selected 2018 -2019 BERF & Non=BERF Researchers;
 - c. conduct a forum for queries and motivational updates in writing researches; and
 - d. discuss other researches concerns.
 3. The participants of the research forum will be represented by the selected Elementary / Secondary School Heads, Master Teachers, School Research Coordinators / Teachers and SDO Personnel. The Public Schools District Supervisors will identify the participants of each district and Division Heads for SDO Personnel based on the number of pax allocation below:

District / Office	No. of Pax
Kabankalan I	10 Pax
Kabankalan II	10 Pax
Kabankalan III	10 Pax
Kabankalan IV	10 Pax
Kabankalan V	10 Pax
CID - EPS	10 Pax
SGOD	10 Pax
OSDS	5 Pax
PSDSs	10 Pax
Presenters / Guests	15 Pax
Total	100

4. The List of participants will be submitted to the planning and research unit at the SGOD Office on November 29, 2019.
5. Meals / venue will be charged against Division INSET / HRTD Funds while travelling expenses will be charged against school MOOE / Local funds subject to usual accounting and auditing rules and regulations.
6. For immediate dissemination and compliance.


PORTIA M. MALLORCA, PhD, CESO V
 Schools Division Superintendent