



Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OFFICE OF KABANKALAN CITY
Tayum St., Brgy 8, Kabankalan City, Negros Occidental
Tel. No. (034) 471-2003 / (034) 471-2454



December 3, 2019

DIVISION MEMORANDUM

No. 291, s. 2019

GRANT OF SPECIAL HARDSHIP ALLOWANCE

To: Assistant Schools Division Superintendent
Chiefs, CID and SGOD
Public Schools District Supervisor
Elementary and Secondary School Heads
All Concerned

1. As stated in National Budget Circular No. 514 dated December 5, 2007, Guidelines on the Grant of Special Hardship Allowance (SHA), the following are considered in the grant of SHA:
 - a. Hardship Post refers to public schools or community learning centers located in areas characterized by extraordinarily hard, uncomfortable and extreme difficulties in any of the following conditions:
 - i. Transport Inaccessibility – accessible only by hiking, animal ride, banca ride, or other unusual/irregular means of transportation, partly or wholly from the nearest point of available regular motorized land/water transport (minimum distance of 5km)
 - ii. Difficulty of Situation
 - Place declared calamitous by the President
 - Involves hazard to life, including exposures to armed conflict, to be determined by the SDS
 - Inconvenience of travel due to dangerous terrain, isolation, and extreme weather condition to be determined by the SDS
 - b. Multi-grade teachers refers to public elementary school teachers handling a class of two or more grades.
2. In connection to this, all schools qualified for hardship post (Attachment 1) and with multi-grade teachers are required to submit a summary of attendance with attached payslip or appointment on or before December 6, 2019.
3. Submit through email the softcopy (excel file) of the summary of attendance to depedkabsha@gmail.com and submit hardcopy to Anjie Aliling of the accounting unit.
4. For widest dissemination.

PORTIA M. MALLORCA, Ph. D., CESO V
Schools Division Superintendent

District	School Name	# of km from point of reference to school	means of transportation
K1	1 Basak ES	16	habal-habal
	2 Bugtong ES	8	habal-habal
	3 Tan-awan ES	9	habal-habal
	4 Tan-awan ES - Atubon Ext.	15	habal-habal
K2	5 Amian ES	5	habal-habal
	6 Balagtingon ES	5	habal-habal
	7 Cara-an ES	8	habal-habal
	8 Kabanyohan ES	5	habal-habal
	9 Magtongtong ES	5	habal-habal
K4	10 Banman PS	7	habal-habal
	11 Camandaan PS	5	habal-habal
	12 Ilan PS	9	habal-habal
	13 Locotan ES	5	habal-habal
	14 Lowag ES	8	habal-habal
	15 Mamig ES	12	habal-habal
	16 Sagumayon PS	5	habal-habal
	17 Sampac PS	5	habal-habal
K5	18 Ballo ES	5	habal-habal
	19 Bula ES	14	habal-habal
	20 Carol-an ES	16	habal-habal
	21 Carol-an ES - Camandag Ext	11	habal-habal
	22 Carol-an ES - Hulugon Ext	22	habal-habal
	23 Colambo ES	8	habal-habal
	24 Hinapunan IS (Elementary)	7	habal-habal
	25 Pitgong ES	10	habal-habal
Secondary	26 Pres. Osmena ES	6	habal-habal
	27 Carol-an NHS	16	habal-habal
	28 Carol-an NHS - Bula Ext	14	habal-habal
	29 Carol-an SHS	16	habal-habal
	30 Florentino Galang Sr. NHS - Colambo Ext.	8	habal-habal
	31 Hinapunan IS (Secondary)	7	habal-habal
	32 Tan-awan NHS	9	habal-habal
	33 Tan-awan NHS - Buko Ext	21	habal-habal
	34 Tan-awan NHS - Basak Ext	16	habal-habal
	35 Tan-awan SHS	9	habal-habal
	36 TAGUKON NHS-BALLO EXT	5	habal-habal
	37 Tampalon NHS - Magtongtong Ext.	5	habal-habal

*Point of Reference - highway/ road accessible to regular means of transportation

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