



Department of Education  
Region VI - Western Visayas  
**SCHOOLS DIVISION OFFICE OF KABANKALAN CITY**  
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December 4, 2019

**DIVISION MEMORANDUM**

No. 295, s. 2019

**TITLE: DIVISION SEMINAR-WORKSHOP ON QUALITY ASSURANCE OF  
CONTEXTUALIZED LEARNING RESOURCES**

**TO: Assistant Schools Division Superintendent  
Chiefs, CID and SGOD  
Education Program Supervisors  
Public Schools District Supervisors  
Public Elementary and Secondary School Heads  
All Concerned**

3. The Schools Division Office of Kabankalan City through the Learning Resource Management Section (LRMS) will conduct a two day live-out Division Seminar-Workshop on Quality Assurance of Contextualized Learning Resources on December 18-19, 2019 at the Division Library Hub.
4. The training workshop aims to:
  - d. Capacitate the participants with the LRMS QA Process;
  - e. Prepare the metadata of QA'd learning resources; and
  - f. Ensure that the learning resources are quality-assured and ready for production and publication.
7. The participants to this training-workshop are the selected CID Personnel and teachers.
8. The Indicative Program Schedule for the said training-workshop and List of Participants are found in Enclosure No. 1 & 2 of this memorandum.
9. Two snacks and one lunch will be served in the two-day training chargeable against HRTD Fund. The travel expenses of the participants shall be charged against the School MOOE subject to the usual accounting and auditing rules and regulations.
10. Immediate dissemination of this Memorandum is desired.

**PORTIA M. MALLORCA, CESO V**  
Schools Division Superintendent

*Enclosures: As stated*

**DIVISION SEMINAR-WORKSHOP ON QUALITY ASSURANCE OF  
CONTEXTUALIZED LEARNING RESOURCES**

**INDICATIVE PROGRAM SCHEDULE**

TIME	DAY 1 December 18	DAY 2 December 19
7:30am - 8:00am	Registration	Management of Learning (MOL)
8:00am - 9:00am	Opening Program & Target Setting	Continuation of Workshop 1
9:00am - 10:30am	Session 1: Understanding LRMS QA Process	Session 4: Finalization and Signing of Quality-Assured LRs
10:30am - 12:00am	Session 2: LR Portal Publication Process	Session 5: Uploading of Quality-Assured LRs in the LR Portal
12:00nn - 1:00pm	LUNCH BREAK	
1:00pm - 2:00 pm	Session 3: LRMS Metadata Specifications	Workshop 2
3:00pm - 5:00 pm	Workshop 1	Closing Program and Giving of Certificates
<b>EXPECTED OUTPUT</b>	<ul style="list-style-type: none"> <li>Accomplished Registration forms and other attendance sheets</li> <li>Accomplished and finished outputs of participants for Workshop 1</li> </ul>	<ul style="list-style-type: none"> <li>Signed documents/sworn statements and certificates of development team</li> <li>Signed Alpha version of quality-assured LRs</li> </ul>
Officer of the Day	Emee Ann P. Valdez	Jewelyn Q. Cadigal

**DIVISION SEMINAR-WORKSHOP ON QUALITY ASSURANCE OF  
CONTEXTUALIZED LEARNING RESOURCES**

**LIST OF PARTICIPANTS**

<b>WRITERS</b>		
<i>Name of Participant</i>	<i>School</i>	<i>District</i>
Charol Joy M. Macatubal	Orong ES	Kabankalan I
Jenelyn T. Argamaso	Kabankalan NHS	
Antionietta G. Gayosa	ERAMS East	
Maricel P. Estrada	ERAMS West	Kabankalan II
Wil Rose G. Cornelio	ERAMS West	
Jenie A. Felicano	Talubangi ES	Kabankalan III
Glenda Q. Agravante	Binicuil ES	
Mary Jane G. Nombre	Binicuil ES	
Dinah Mae J. Saylon	Pinaguinpinan ES	Kabankalan IV
Cherry Mae C. Tones	Bantayan NHS-Baras Diutay Ext.	
Joelyn C. Tones	Locotan NHS	
Lilibeth E. Dolar	Locotan ES	
Roger A. Jalando-on	Tabugon NHS	
Sanylyn L. Cuevas	Carol-an ES	Kabankalan V
Sharmaine A. Bulibuli	Mansumbil ES	
Cherry Dawn M. Macatubal	Badiangay ES	

<b>QUALITY-ASSURANCE TEAM</b>	
Bernatin T. Bendo, PhD	O.I.C Chief, CID
Eden Joy B. Nifras	EPS- English
Junry M. Esparar	EPS-Filipino
Rene M. Erillo	EPS-Math
Analie V. Almaiz	EPS-Science
Elvie R. Verde	EPS-TLE
Romeo A. Poyogao	EPS-MAPEH
Blas P. Tabayag, Jr.	EPS-Araling Panlipunan
Angela T. Malala	EPS-EsP
Mary Helen M. Bocol	EPS- LRMS
Jewelyn Q. Cadigal	PDO II-LRMS
Emee Ann P. Valdez	Librarian II
Archiebal A. Poyogao	IT Officer

*[Handwritten signature]*