DIVISION MEMORANDUM
No. _____296_____, s. 2019

TO	:	Assistant Schools Division Superintendent
		Chiefs, CID and SGOD
		Public Schools District Supervisors
		Secondary School Heads / Principals
		All Concerned
FROM	:	PORTIA M. MALLORCA, PhD, CESO V
		Schools Division Superintendent
SUBJECT	:	Training Workshop on the Facilitation of Grades 10 & 11 Career Guidance Modules
DATE	:	02 December 2019

1. The Department of Education has developed modules intended for Career Guidance Sessions for Grades 10, 11 and 12. These materials aim to capacitate advisers and teachers to provide appropriate information and motivation to students in their career pathing and development. In the same way, the modules aim to provide appropriate, timely and accurate information to students on the knowledge, attitude, skills and options needed to imbibe to succeed in their chosen field or career.

2. The Schools Division Office of Kabankalan City through the Youth Formation Unit will facilitate a **"Training Workshop on the Facilitation of Grade 10 and 11 Career Guidance Modules"** on **December 12, 2019 from 7:30 in the morning to 5:00 in the afternoon** at **The Library Hub, ERAMS East, Kabankalan City.**

3. Participants of this training are **One (1) Grade 10 and One (1) Grade 11 Adviser / Career Guidance Designate / Advocate from Public Secondary Schools**.

4. School Heads / Principals need to **confirm their participants** to Ms. Dxyll Garl de Jesus, Youth Formation Officer, **not later than Monday / December 09, 2019** through email at dexyllgarl.dejesus@deped.gov.ph or text at +639155207505.

5. Morning and afternoon snacks and lunch will be served. Travel and other expenses incurred shall be charged against local funds and/or MOOE subject to usual accounting and auditing rules and regulations.

6. Immediate and wide dissemination of this memorandum is required.