



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OFFICE of KABANKALAN CITY
City of Kabankalan

December 19, 2019

DIVISION MEMORANDUM
No. 309, s.2019

ENCODING AND UPLOADING OF SBM-WINS MONITORING FOR 2019

To: Assistant Schools Division Superintendent
Chiefs, CID and SGOD
Public Schools District Supervisors
School Heads of Public Elementary and Secondary Schools

1. As per **DepEd Order No. 10, s. 2016: Policy and Guidelines for the Comprehensive Water, Sanitation and Hygiene in Schools (WINS) Program**, School Heads shall submit online monitoring on the implementation of SBM—Wins once every six months. The deadline of Encoding and Online Uploading will be on **December 23, 2019**.
2. School Management Monitoring and Evaluation Section thru the Division SBM- Wins Coordinator shall provide technical assistance to school heads on the encoding and uploading of monitoring form.
3. Public Schools District Supervisors shall monitor and provide technical assistance to ensure compliance of all schools.
4. For widest dissemination and strict compliance.


PORTIA M. MALLORCA, Ph.D., CESO V
Schools Division Superintendent