

Republic of the Philippines

Negros Island Region

SCHOOLS DIVISION OFFICE of KABANKALAN CITY

City of Kabankalan

Tel. No. (034) 471-2003

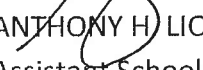
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DIVISION MEMORANDUM

No. 53, s. 2016

TO: Asst. Schools Division Superintendent
Chiefs, CID & SGOD
Administrative Officer V
Public School District Supervisors
Elementary & Secondary School Heads

FROM: 
ANTHONY H. LIOBET, CESO VI
Assistant Schools Division Superintendent
Officer-in-charge
Office of the Schools Division Superintendent

DATE: May 4, 2016

SUBJECT: GUIDELINES ON THE ATTENDANCE AND VISIBILITY OF DIVISION and SCHOOL
PERSONNEL

Section 1. Statement of Policy – In line with the constitutional mandate to the State to protect and promote the right of all citizens to quality basic education and to make such education accessible to all, it is the policy of the Schools Division Office of Kabankalan City to provide best possible basic education for all learners by ensuring that all school officials are available in schools to render public service.

Section 2. Purpose and Objectives – The purposes and objectives of this Memorandum are:

2.1. To improve the performance of Schools Division Office of Kabankalan City pupils and students in the National Achievement Test (NAT) and in order to ensure the delivery of quality education in the Division.

2.2. To promote high sense of responsibility among school personnel and to remind them of their primordial role in catering to the needs of public school students during their official time.

2.3. To ensure that school necessities and other emergencies are immediately responded to.

