



Republic of the Philippines
Department of Education
Region VI-Western Visayas
SCHOOLS DIVISION OF KABANKALAN CITY

DIVISION MEMORANDUM

No. 005, s. 2022

JAN 12 2022

COMPOSITION OF THE INSPECTORATE TEAM IN THE SCHOOLS DIVISION OFFICE & SCHOOLS

To: Assistant Schools Division Superintendent
Chiefs, CID and SGOD
Public Schools District Supervisors
Elementary and Secondary School Heads
All Others Concerned

1. Pursuant to the guidelines set forth in Republic Act 9184, otherwise known as the Government Procurement Reform Act and Its Implementing Rules and Regulations and DepEd Order No. 27, s. 2020 entitled: Guidelines on the Reconstitution of Inspectorate Team in the Department of Education Central Office, Regional and Schools Division Offices and Schools, hereunder is the inspectorate team per procurement project to wit:

Schools Division Office

Team Leader: Alfredo N. Nombro, Jr. Administrative Officer IV (Supply)
Regular Members: Salvacion Elcy C. Pantajo Administrative Aide IV (Supply)
Rey Francis M. Ejara Administrative Asst. III (Accounting)

Provisional Members:

Project	Name of Member	Name of Alternate
Learning Materials, Supplementary Learning Resources, Printing Projects and LTE for TVL and SME	Mary Helen M. Bocol EPS (LRMDS)	Jewelyn Q. Cadigal PDO II (LRMDS)
Food and Medicines, Dental Tools and Supplies and Other Health Supplies	Alma Vanessa G. Tanwani (Nurse II)	Aldwin Marco Bendo (Dentist II)
Sports-related Goods and Equipment	Julieta V. Gempison EPS (SGOD)	Romeo Poyogao EPS / Division Sports Coordinator
Training / Seminar Kits	Junry M. Esparar EPS / OIC-CES (CID)	Eulyne D. Lucerna SEPS-HRD
Furniture and Related Goods	Engr. Raymond Noquilla	Ben T. Villanueva SP-I / BAC TWG
DCP Packages, IT-related Goods and Internet Services	Archiebal A. Poyogao ITO I	Richard Roa AO II
DRRM Supplies and Materials	Sheina S. Saquian SEPS- SocMOB	Rictee I. Resano PDO II (DRRM)
Service Vehicles	Alfredo N. Nombro Jr AO IV – Supply	Edmund J. Canson ADA I
Security, Janitorial and Other General Services	Arnold S. Magdaet AO V – Admin	Gilbert Biaco AO II
Infrastructures	Dr. Cecilia G. Abello Chief ES (SGOD)	Jolly G. Gariando, Jr. PSDS (District V)



Republic of the Philippines
Department of Education
Region VI-Western Visayas
SCHOOLS DIVISION OF KABANKALAN CITY

Schools

Team Leader: Must be a 2nd ranking permanent official in the school.

Regular Members:

1. At least one officer or teacher who has adequate knowledge and technical skill relative to the goods procured;
2. School property custodian or supply officer; and
3. School bookkeeper or teacher with adequate knowledge in finance

Provisional Members:

The provisional member may be representative from the PTA, a Barangay Official, or any third-party monitor to be determined by the school head.

2. The tenure of the Inspectorate Team shall be for a period of two years only. Thereafter, a reconstitution shall be made anew based on this division memorandum unless otherwise revoked.
3. Refer to Item C of DO No. 27, s. 2020 for the guidelines and functions of the inspectorate team.
4. Immediate dissemination of and compliance with this memorandum is desired.

NICASIO S. FRIO, CESO VI
*Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent*