



Republic of the Philippines  
**Department of Education**  
Region VI - Western Visayas  
SCHOOLS DIVISION OF KABANKALAN CITY

Office of the Schools Division  
Superintendent

JAN 14 2022

**DIVISION MEMORANDUM**  
NO. 018, s. 2022

**CONDUCT OF DIVISION PERFORMANCE REVIEW AND TARGET SETTING**

To: Asst. Schools Division Superintendent  
Chiefs, CID & SGOD  
Administrative Officer V  
All Others Concerned

1. This Office, through the School Governance and Operations Division, will conduct its Performance Review and Target Setting for CY 2022 on January 18-20, 2022. The venue of which is to be announced later.
2. This three-day live-in seminar aims to:
  - a. review the accomplishments vis-à-vis the targets;
  - b. identify the gaps and bottlenecks for possible interventions for improvements;
  - c. set enhanced and well-defined targets for CY 2022 based on respective KRAs; and
  - d. collaborate with colleagues to contribute to the organizational goals.
3. The Participants to this seminar are the following:

Division / Unit	Participants	Number of Pax
I. CID	1. Chief	1
	2. EPS	10
	3. PSDS	5
	4. SHS Focal Person	1
	5. EPS-ALS	1
II. SGOD	1. Chief	1
	2. EPS	1
	3. Section Heads	4
	4. HNU	3
	5. Physical Facilities	1
	6. HRD	1
	7. SMME	1



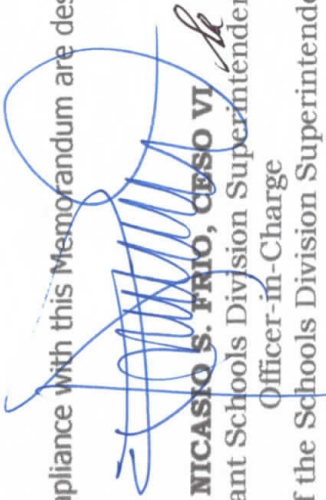
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	8. Planning Officer	1
	9. DRRM	1
	10. YFD	1
III. OSDS	1. Legal Officer	1
	2. IT Officer I	1
	3. Admin Officer V	1
	4. Accountant	1
	5. Budget Officer	1
	6. TWG	1
	<b>TOTAL</b>	<b>39</b>

4. Immediate dissemination of and compliance with this Memorandum are desired.

  
**NICASIO S. FRIO, CESO VI**  
Assistant Schools Division Superintendent  
Officer-in-Charge

Office of the Schools Division Superintendent



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