



Republic of the Philippines
Department of Education
Region VI-Western Visayas
SCHOOLS DIVISION OF KABANKALAN CITY

Office of the Schools Division
Superintendent

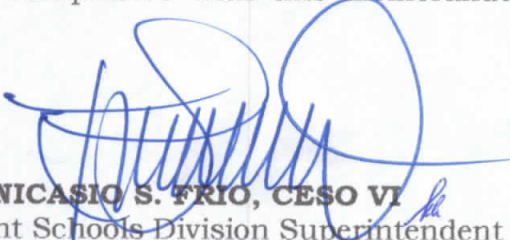
FEB 04 2022

DIVISION MEMORANDUM
NO. 037, s. 2022

**SECOND BATCH DELIVERY OF SCHOOL-BASED FEEDING PROGRAM MILK
FEEDING COMPONENT (POWDERED MILK) FOR SY 2021**

To: OIC-Asst. Schools Division Superintendent
CID & SGOD Chiefs
Public Schools District Supervisors
All Elementary School Heads
All School-Based Feeding Program Coordinators (Alaska Beneficiaries)
All Others Concerned

1. Attached is Division Memorandum No. 301, s. 2021 dated November 29, 2021 regarding the Implementation of School-Based Feeding Program Milk Feeding Component (Powdered Milk) for SY 2021 for reference.
2. In line with this, the delivery of second batch for Powdered Milk donated by Alaska Corporation by the courier will be on February 9, 2022 for all 5 designated Drop Off locations.
3. Immediate dissemination of and compliance with this memorandum are desired


NICASIO S. FRIO, CESO VI
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent





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SCHOOLS DIVISION OF KABANKALAN CITY

**Office of the Schools Division
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NOV 29 2021

DIVISION MEMORANDUM

NO. 301, s. 2021

**IMPLEMENTATION OF SCHOOL-BASED FEEDING PROGRAM MILK FEEDING
COMPONENT (POWDERED MILK) FOR SY 2021**

To: OIC-Asst. Schools Division Superintendent
CID & SGOD Chiefs
Public Schools District Supervisors
All Elementary School Heads
All School-Based Feeding Program Coordinators (Alaska Beneficiaries)
All Others Concerned

1. This Office shall implement the School-Based Feeding Program in compliance with DO 031, s. 2021 titled Operational Guidelines on the Implementation of School Based Feeding Program *and Schools* based on the DOH Administrative Order No. 2020-0015 or the *Guidelines on the Risk-Based Public Health Standards for COVID-19 Mitigation*.
2. There are 5 designated Drop Off Locations namely:

DISTRICT	SCHOOL
K-1	KABANKALAN NATIONAL HIGH SCHOOL
K-2	TAMPALON ES
K-3	TAPI ES
K-4	TABUGON ES
K-5	FLORENTINO GALANG SR. NHS- MAIN CAMPUS

3. The Powdered Milk donated by Alaska Corporation as part of 2021 milk feeding implementation will be delivered on 2 batches by the courier from Alaska Warehouse. The first batch shall deliver **on November 29, 2021** for all Drop- Off Locations. The second batch of delivery will be on February 2022. The schedule of drop-off for second batch locations will be announced later.



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4. Authorized school representative assigned to pick up milk supplies is requested to be at the Drop-Off Location at 8:00 a.m.-11:00 a.m. An authorization letter is needed if the person is not the SBFP-Milk Component Coordinator. All allotted milk supplies for each school shall be picked up before noon of the scheduled date. Division nurses will be assigned to each drop-off location to facilitate distribution.
5. Schools shall ensure proper storage of milk products following the requirements: clean and dry place, avoid direct sunlight, avoid the products being wet, follow the First Expiry, First Out (FEFO) and stacked at maximum of 5 cases high and preferably not touching the floor.
6. Any adverse reaction regarding this milk feeding program component must be properly documented and reported to the schools division, through the Health and Nutrition Unit.
7. School-based milk feeding implementers are requested to check the Official Milk Coordinator (Alaska Beneficiaries) groupchat daily for updates and announcement. Implementers are to secure consent and waiver form (Enclosure No. 1) using the form provided prior to the implementation of the program. Parent's/guardians signatures should be fill out using the waiver provided by Alaska. (Enclosure No. 2). Inventory Form Report should be filled-out every delivery and (Enclosure No.3) Wrapper Redemption Monitoring Form.
8. The transportation expenses to cover travel, hauling and other school expenses relative to the implementation of the program shall be downloaded to schools.
9. School heads are enjoined to extend full administrative support, CID and SGOD personnel shall monitor the implementation of the SBFP-Milk Feeding Component.
10. The donated products are NOT MEANT TO BE RESOLD or distributed to other beneficiaries or organizations.





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11. For more information, contact Mary Jane H. Butanas, RN at 09998234227 and Alma Vanessa G. Tanwani, RN at 09125915008 from the Health and Nutrition Unit.

12. Immediate dissemination of and compliance with this memorandum are desired.

NICASIO S. FRIO, CESO VI
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

Enclosures:
As stated

References:

DO 031, S. 2021 - OPERATIONAL GUIDELINES ON THE IMPLEMENTATION OF THE SCHOOL-BASED FEEDING PROGRAM FOR SCHOOL YEAR 2021-2022

DO 037, S. 2020 SUPPLEMENTAL GUIDELINES TO DEPED ORDER NOS. 022 AND 023, S. 2020 (IMPLEMENTATION OF SCHOOL-BASED FEEDING PROGRAM

To be indicated in the Perpetual Index
Under the following subjects:

Health Education
Learners
Policy Programs
Schools



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