



Republic of the Philippines
Department of Education
Region VI-Western Visayas
SCHOOLS DIVISION OF KABANKALAN CITY

**Office of the Schools Division
Superintendent**

DIVISION MEMORANDUM
No. 055, s.2023

1 FEB 07 2023

REVIEW OF 2022 IPCRF

TO: Asst. Schools Division Superintendent
Chiefs, CID and SGOD
Public Schools District Supervisors
Secondary School Heads
All Others Concerned

1. This Office, through the Curriculum Implementation Division will conduct the **Review of the 2022 IPCRF** of the CID personnel on **February 16, 2023. The venue will be announced at a later issuance.**
2. This activity generally aims to:
 - a. review the 2022 Individual Performance Commitment Review Form (IPCRF) assessment tool; and
 - b. provide self-rating based on the actual accomplishments vis-à-vis the targets in preparation for the forthcoming concurrence with the rate (OIC-CID Chief).
3. The participants to this activity are 10 Education Program Supervisors, 10 Public Schools District Supervisors, 3 LRMS, 2 EPSAs, and the technical working group.
4. The participants are expected to bring with them their 2022 IPCRF, laptop, and extension cord.
5. Lunch, snacks, accommodation, and other seminar materials are chargeable against GASS Fund while travel and incidental expenses incurred by the participants from and to the station shall be charged against Division MOOE/ local fund subject to the usual accounting and auditing rules and regulations.
6. Participation to this activity especially of pregnant women and immunocompromised personnel must strictly comply with the minimum public health standard and policies set by the Department of Health (DOH), Inter-Agency Task Force for the Management of Emerging Infectious Diseases (IATF-MEID), Local Government Unit (LGU), and the Department of Education (DepEd).
7. Immediate dissemination of and compliance with this Memorandum are highly desired.


LEA C. BELLEZA EdD

*OIC-Assistant Schools Division Superintendent
In-Charge of the Division*



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Enclosure No. 1 to Division Memorandum No. 055 s., 2023

LIST OF PARTICIPANTS

1. Nicasio S. Frio EdD, CESO VI	-	SDS
2. Lea C. Belleza EdD	-	ASDS
3. Junry M. Esparar PhD	-	OIC – CID Chief
4. Eden Joy B. Nifras	-	EPS, English
5. Jenelyn T. Argamaso	-	Division Filipino Coordinator
6. Rene S. Erillo	-	EPS, Mathematics
7. Analie V. Almaiz	-	EPS, Science
8. Blas P. Tabayag Jr.	-	EPS, Araling Panlipunan
9. Elvie R. Verde PhD	-	EPS, EPP/TLE
10. Dinah D. Gatilago PhD	-	Division EsP Coordinator
11. Romeo G. Poyogao	-	EPS, MSEP/MAPEH
12. Xyzette V. Ganza PhD	-	EPS, Kindergarten/ SpEd
13. Mary Helen M. Bocol	-	EPS, LRMS
14. Emee Ann P. Valdez	-	Librarian II
15. Sheila Misamen	-	Division PDO Coordinator
16. Jesusa G. Dela Paz	-	PSDS, K-1
17. Helen M. Mambalos	-	PSDS, K-1
18. Saturnino T. Pabalinas Jr.	-	PSDS, K-2
19. Ann Yvonne B. Vingno	-	PSDS, K-2
20. Larlin Q. Quirit	-	PSDS, K-3
21. Miguel G. Peñaranda III	-	PSDS, K-3
22. Jolly G. Gariando Jr.	-	PSDS, K-4
23. Jacqueline B. Dagunan	-	PSDS, K-4
24. Faustino T. Padilla Jr.	-	PSDS, K-5
25. Mary Joan G. Dayon	-	PSDS, K-5
26. Marlon Padios PhD	-	EPS II, ALS
27. Nemia T. Lucerna	-	EPS II, ALS
28. Rebecca Marejah Otañez	-	Administrative Aide VI

Prepared by:


JUNKY M. ESPARAR PhD
EPS/ OIC-Chief,
Curriculum Implementation Division



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Enclosure No. 2 to Division Memorandum No. 055 s., 2023

TRAINING MATRIX

February 16, 2023

Date/Time	Activity/ Topic	In-Charge
February 16, 2022		
6:00 – 8:00	Travel Time/ Registration	Rebecca Marejah M. Otañez
8:00 – 8:30	Breakfast	
8:30 – 9:00	OPENING PROGRAM	Kabankalan II
9:00 – 12:00	2022 IPCRF Review	All CID Personnel
12:00 – 1:00	LUNCH BREAK	
1:00 – 1:15	Energizer	Kabankalan I
1:15 – 4:00	2022 IPCRF Rating	All CID Personnel
4:00 – 5:00	Printing of 2022 Accomplished IPCRF with Rating	All CID Personnel
5:00 – 6:00	CLOSING PROGRAM	LRMS Group

Prepared by:


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Enclosure No. 3 to Division Memorandum No. 055 s., 2023

WORKING COMMITTEES

Program and Invitation	Venue and Stage Decorations	Certificates of Recognition, Participation, and Appearance	Food and Cleanliness
Jenelyn T. Argamaso Division Filipino Coordinator	Xyzette V. Ganza PhD EPS, Kinder/ SPED Ann Yvonne B. Vingno PSDS, K-2	Eden Joy B. Nifras EPS, English Rebecca Marejah M. Otañez AA VI	Elvie R. Verde PhD EPS, TLE Dinah D. Gatilago Division EsP Coordinator
Protocol Officers and End-of-the-Program Evaluation	Sound and LCD Projector	Tarpaulin and Collection of Outputs	Program Completion Report and Documentation
Larlin Q. Quirit PSDS, K-3 Miguel G. Peñaranda III PSDS, K-3	Rene S. Erillo EPS, Math	Jacqueline B. Dagunan PSDS, K-4 Jolly G. Gariando Jr. PSDS, K-4	Mary Helen M. Bocol EPS, LRMS Sheila Misamen Division PDO Coordinator

Prepared by:


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