



Republic of the Philippines  
**Department of Education**  
Region VI-Western Visayas  
**SCHOOLS DIVISION OF KABANKALAN CITY**

**Office of the Schools Division  
Superintendent**

**DIVISION MEMORANDUM**

No. 054, s.2023

FEB 07 2023

**CRAFTING OF 2023 IPCRF**

**TO:** Asst. Schools Division Superintendent  
Chiefs, CID and SGOD  
Public Schools District Supervisors  
Secondary School Heads  
All Others Concerned

1. This Office, through the Curriculum Implementation Division will conduct a **Crafting of the 2023 IPCRF of the CID Personnel** on February 17, 2023. The venue will be announced at a later issuance.
2. This activity generally aims to:
  - a. Identify priority improvement areas and development needs of schools and learning centers vis-à-vis the expected KRAs found in the Compendium; and
  - b. Craft the 2023 Individual Performance Commitment Review Form and submit them to the OIC – Chief, Curriculum Implementation Division (CID).
3. The participants to this activity are 10 Education Program Supervisors, 10 Public Schools District Supervisors, 3 LRMS, 2 EPSAs, and the technical working group.
4. The participants are expected to bring with them their laptop, and an extension cord.
5. Lunch, snacks, and other seminar materials are chargeable against GASS Fund while travel and incidental expenses incurred by the participants from and to the station shall be charged against Division MOOE/ local fund subject to the usual accounting and auditing rules and regulations.
6. Participation to this activity especially of pregnant women and immunocompromised personnel must strictly comply with the minimum public health standard and policies set by the Department of Health (DOH), Inter-Agency Task Force for the Management of Emerging Infectious Diseases (IATF-MEID), Local Government Unit (LGU), and the Department of Education (DepEd).
7. Immediate dissemination of and compliance with this Memorandum are highly desired.

**LEA C. BELLEZA EdD**

*OIC-Assistant Schools Division Superintendent  
In-Charge of the Division*



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Enclosure No. 1 to Division Memorandum No. 054 s., 2023

## LIST OF PARTICIPANTS

1. Nicasio S. Frio EdD, CESO VI	-	SDS
2. Lea C. Belleza EdD	-	ASDS
3. Junry M. Esparar PhD	-	OIC – CID Chief
4. Eden Joy B. Nifras	-	EPS, English
5. Jenelyn T. Argamaso	-	Division Filipino Coordinator
6. Rene S. Erillo	-	EPS, Mathematics
7. Analie V. Almaiz	-	EPS, Science
8. Blas P. Tabayag Jr.	-	EPS, Araling Panlipunan
9. Elvie R. Verde PhD	-	EPS, EPP/TLE
10. Dinah D. Gatilago PhD	-	Division EsP Coordinator
11. Romeo G. Poyogao	-	EPS, MSEP/MAPEH
12. Xyzette V. Ganza PhD	-	EPS, Kindergarten/ SpEd
13. Mary Helen M. Bocol	-	EPS, LRMS
14. Emee Ann P. Valdez	-	Librarian II
15. Sheila Misamen	-	Division PDO Coordinator
16. Jesusa G. Dela Paz	-	PSDS, K-1
17. Helen M. Mambalos	-	PSDS, K-1
18. Saturnino T. Pabalinas Jr.	-	PSDS, K-2
19. Ann Yvonne B. Vingno	-	PSDS, K-2
20. Larlin Q. Quirit	-	PSDS, K-3
21. Miguel G. Peñaranda III	-	PSDS, K-3
22. Jolly G. Gariando Jr.	-	PSDS, K-4
23. Jacqueline B. Dagunan	-	PSDS, K-4
24. Faustino T. Padilla Jr.	-	PSDS, K-5
25. Mary Joan G. Dayon	-	PSDS, K-5
26. Marlon Padios PhD	-	EPS II, ALS
27. Nemia T. Lucerna	-	EPS II, ALS
28. Rebecca Marejah M. Otañez	-	Administrative Aide VI

Prepared by:

  
**JUNRY M. ESPARAR PhD**  
EPS/ OIC-Chief,  
Curriculum Implementation Division



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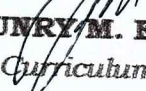
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Enclosure No. 2 to Division Memorandum No. 054 s., 2023

**TRAINING MATRIX**  
**Conduct Crafting of the 2023 IPCRF**  
**February 17, 2023**

Date/Time	Activity/ Topic	In-Charge
<b>February 17, 2022</b>		
6:00 – 8:00	Breakfast	
8:00 – 8:30	<b>Management of Learning</b>	Kabankalan III
8:30 – 9:30	Presentation of the 2023 WFP - GASS	Junry M. Esparar PhD – OIC-Chief, CID
9:30 – 10:30	Presentation of the 2023 WFP - HRTD	Analie V. Almaiz, EPS-Science
10:30 – 11:20	Review of the Parts of the IPCRF based on the Compendium - EPS	Rene S. Erillo, EPS-Math
11:20 – 12:10	Review of the Parts of the IPCRF based on the Compendium – PSDS	Mary Joan G. Dayon, PSDS
12:10 – 1:00	<b>LUNCH</b>	
1:00 – 1:15	<b>Energizer</b>	Kabankalan IV
1:15 – 4:30	2023 IPCRF Crafting	All CID Personnel
4:30 – 5:30	Printing of the Crafted 2023 IPCRF	ALL CID Personnel
5:30 – 6:00	Closing Program	Kabankalan V
6:00 onwards	Home Sweet Home	

**Prepared by:**

  
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OIC-Chief, Curriculum Implementation Division



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Enclosure No. 3 to Division Memorandum No. 056 s., 2023

## WORKING COMMITTEES

Program and Invitation	Venue and Stage Decorations	Certificates of Recognition, Participation, and Appearance	Food and Cleanliness
<b>Jenelyn T. Argamaso</b> Division Filipino Coordinator	<b>Xyzette V. Ganza PhD</b> EPS, Kinder/ SPED <b>Ann Yvonne B. Vingno</b> PSDS, K-2	<b>Eden Joy B. Nifras</b> EPS, English <b>Rebecca Marejah M. Otañez</b> AA VI	<b>Elvie R. Verde PhD</b> EPS, TLE <b>Dinah D. Gatilago</b> Division EsP Coordinator
Protocol Officers and End-of-the-Program Evaluation	Sound and LCD Projector	Tarpaulin and Collection of Outputs	Program Completion Report and Documentation
<b>Larlin Q. Quirit</b> PSDS, K-3 <b>Miguel G. Peñaranda III</b> PSDS, K-3	<b>Rene S. Erillo</b> EPS, Math	<b>Jacqueline B. Dagunan</b> PSDS, K-4	<b>Mary Helen M. Bocol</b> EPS, LRMS <b>Sheila Misamen</b> Division PDO Coordinator

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