



Republic of the Philippines
Department of Education
Region VI-Western Visayas
SCHOOLS DIVISION OF KABANKALAN CITY

**Office of the Schools Division
Superintendent**

FEB 22 2022

DIVISION MEMORANDUM
NO. 062, s. 2022

**ORIENTATION-WORKSHOP ON QUALITY ASSURANCE, TECHNICAL ASSISTANCE,
AND MONITORING & EVALUATION (QATAME)**

To: CID & SGOD Chiefs
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. This Office, through the School Management Monitoring and Evaluation Unit – School Governance and Operations Division will conduct the Orientation-Workshop in Quality Assurance, Technical Assistance, and Monitoring & Evaluation on March 3-4, 2022 at Zaycoland Hotel and Restaurant. The registration of participants will start at 8:30 a.m. of March 3, 2022.
2. The following are the objectives of the activity:
 - a. create and make a copy of an online google form;
 - b. create customized link for the school and share with others; and
 - c. analyze online evaluation data.
3. The participants to this activity are the School Management, Monitoring and Evaluation (SMME) personnel, Human Resource and Development (HRD) personnel, Public Schools District Supervisors, School QATAME/M & E Focal Persons who are fully-vaccinated. They shall bring their laptop, extension wire and pocket wifi.
4. In the interest of public health and safety, all teaching and non-teaching DepEd personnel is reminded to strictly comply to the existing IATF protocols and minimum public health standards.
5. School Heads shall submit the list of fully-vaccinated participants through the Public Schools District Supervisors not later than February 28, 2022 for validation.
6. Meals and travel/incidental expenses of the participants are chargeable against HRTD fund and School MOOE respectively.
7. Immediate dissemination of and compliance with this Memorandum are desired.

LEA C. BELLEZA EdD
Education Program Supervisor
OIC, Assistant Schools Division Superintendent
In-charge of the Division

