



Republic of the Philippines
Department of Education
Region VI-Western Visayas
SCHOOLS DIVISION OF KABANKALAN CITY

FEB 28 2022

DIVISION MEMORANDUM
NO. 068, s. 2022

**RESCHEDULING REVIEW AND UPDATE ON FINANCIAL UNIT PROCESS
FLOW
AND REPORTING ON DOWNLOADING OF SCHOOL MOOE
AND OTHER FINANCIAL TRANSACTIONS**

To: Assistant Schools Division Superintendent
SGOD and CID Chiefs
Public Schools District Supervisors
Accountant III
Budget Officer
All others concerned

1. Relative to the issuance of Division Memorandum No. 052, s. 2022 re: Review and Update on Financial Unit Process Flow and Reporting on Downloading of School MOOE and Other Financial Transactions, instead of having two schedules for the upcoming activity, we will be having one schedule for all clustered bookkeepers, and that is on March 2, 2022, 08:00 a.m. to 05:00 p.m. at Zaycoland Resort.
2. All other provisions of prior issuances not consistent with this advisory remain effective.
3. For information and dissemination.

NICASIO S. FRIO, CESO VI
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent



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