



Republic of the Philippines
Department of Education
Region VI-Western Visayas
SCHOOLS DIVISION OF KABANKALAN CITY

DIVISION MEMORANDUM
NO. 076, s. 2022

MAR 04 2022

REVIEW OF THE FINANCIAL MANAGEMENT ON PROCUREMENT AND REPAIR AND MAINTENANCE OF SCHOOL BUILDING FOR PROPER UTILIZATION OF SCHOOL MOOE FUNDS (2nd BATCH – ELEMENTARY SCHOOL HEADS, SCHOOL BAC MEMBERS, AND SCHOOL PROPERTY CUSTODIANS)

To: Assistant Schools Division Superintendent
SGOD and CID Chiefs
Public Schools District Supervisors
Accountant III
Budget Officer
All Others Concerned

1. There will be a Review of the Financial Management on Procurement and Repair and Maintenance of School Building for Proper Utilization of School MOOE Funds (2nd Batch – Elementary School Heads, School BAC Members, and School Property Custodian) on March 8, 2022, (Session 1 – 7:30 a.m. – 11:00 a.m.; Session 2 – 1:00 p.m. – 5:00 p.m.) at Zaycoland Resort and Hotel.

2. The number of participants to this activity are the following:

Executive Committee	7	Division BAC	3
Elementary School Heads (K-I to K-V)	68	Division Supply Officer	1
School BAC Members	136	Division School Bookkeepers	5
School Property Custodian	68	TWG	6

3. Participation to this activity, especially for Senior Citizen, pregnant women, and immunocompromised personnel, must strictly comply with the minimum public health standards and policies set by the Department of Health, Interagency Task Force for the Management of Emerging Infectious Diseases (IATF-MEID), LGU, and DepEd.

4. The food and other expenses are chargeable against Organizational & Professional Development for Non-Teaching Personnel while travelling expenses are chargeable against School MOOE subject to the usual accounting and auditing rules and regulations.

5. Immediate dissemination of and compliance with this Memorandum are desired.


LEA C. BELLEZA EdD

OIC - Assistant Schools Division Superintendent
In-Charge of the Division

