



Republic of the Philippines
Department of Education
Region VI-Western Visayas
SCHOOLS DIVISION OF KABANKALAN CITY

DIVISION MEMORANDUM

No. 077, s. 2023

FEB 20 2023

SUBMISSION OF SCHOOL LEVEL FORM 1.0 FOR PBB 2021

To: Chiefs, CID and SGOD
Public Schools District Supervisor
Elementary and Secondary School Heads
Heads of Functional Units
All Others Concerned

1. In view of the preparation for the grant of Performance Based Bonus CY 2021, all school heads are required to submit the School Level Form 1.0.
2. Link of the form can be downloaded at <https://bit.ly/pbb2021form1>.
3. The School Form 1.0 shall be accomplished and submitted in soft copy by the School PMT not later than **12:00 noon of February 22, 2023** for final consolidation to janemarie.cuizon@deped.gov.ph.
4. Hereunder are the reminders and considerations in accomplishing School Form 1.0 per DepEd Order No. 7, series of 2021 as follows:
 - To qualify a school-based personnel and to determine the amount of PBB benefits as to length of service, period covered for is from **July 25, 2021 to July 31, 2022**. Personnel with at least three (3) months of service within the said period is qualified for PBB;
 - Position and Step Increment of personnel is as of **December 31, 2021**;
 - Performance Rating must be at least **Satisfactory (S)**;
 - In the case of transfer to another station, the school where the teacher stayed longer shall include his/her name in the School Form 1.0.
5. For inquiries and other concerns, school heads may contact Mr. Arnold S. Magdaet, Administrative Officer V, SDO PMT Secretariat, through cellphone number 09395650683.
6. Immediate and widest dissemination of and compliance with this Memorandum are desired.


LEA C. BELLEZA EdD

*OIC – Asst. Schools Division Superintendent
In-Charge of the Division*

