



Republic of the Philippines  
**Department of Education**  
Region VI-Western Visayas  
SCHOOLS DIVISION OF KABANKALAN CITY

**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**  
NO. 086, s. 2023

FEB 27 2023

**REQUEST FOR PHOTOGRAPHS FOR DEPED EDUCATION FACILITIES  
WEBSITE**

To: OIC-Asst. Schools Division Superintendent  
Chiefs, CID and SGOD  
Public Schools District Supervisors  
Public Elementary and Secondary School Heads  
All Others Concerned

1. Attached are DepEd Memorandum dated February 13, 2023 from the Office of the Undersecretary for School Infrastructure and Facilities Epimaco V. Densing III and Regional Memorandum No. 124 s. 2023 dated February 20, 2023 from the Office of the Regional Director Ramir B. Uytico EdD, CESO III, regarding the **Request for Photographs for DepEd Education Facilities Website** to be uploaded per school thru the link forwarded to your respective Public Schools District Supervisors.
2. The uploading period shall be from **February 15 - 25, 2023**.
3. Immediate dissemination of and compliance with this Memorandum are desired.

**MICHEL L. ACOYONG, CESO VI**  
Assistant Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent





Republic of the Philippines  
**Department of Education**  
REGION VI-WESTERN VISAYAS

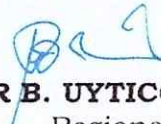
REGIONAL MEMORANDUM  
No. 124 s. 2023

FEB 20 2023

**REQUEST FOR PHOTOGRAPHS FOR DEPED  
EDUCATION FACILITIES WEBSITE**

To: Schools Division Superintendents  
All Others Concerned

1. Attached is the Memorandum dated February 13, 2023, from the Office of the Undersecretary for School Infrastructure and Facilities regarding the **Request for Photographs for DepEd Education Facilities Website**.
2. The uploading period shall be from **February 15 – 25, 2023**.
3. Immediate dissemination of and compliance with this Memorandum are desired.

  
**RAMIR B. UYTICO EdD, CESO III**  
Regional Director

Encl.: As stated  
Reference: Memorandum dated February 13, 2023  
To be indicated in the Perpetual Index  
under the following subjects:

REQUESTS  
FACILITIES  
SCHOOLS

DepEd 6-ESSI-OM-2023 029



Address: Duran Street, Iloilo City, 5000







Republic of the Philippines  
**Department of Education**  
Office of the Undersecretary for School Infrastructure and Facilities

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**MEMORANDUM**

**TO:** Regional Directors  
Schools Division Superintendents  
Division Engineers/DepEd Project Engineers  
Planning Officers

**FROM:**   
ATTY. REVSEE A. ESCOBEDO  
Undersecretary for Operations

  
EPIMACO V. DENSING III  
Undersecretary for School Infrastructure and Facilities

**SUBJECT: REQUEST FOR PHOTOGRAPHS FOR DEPED EDUCATION  
FACILITIES WEBSITE**

**DATE: February 13, 2023**

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Upon the instructions of the Secretary, the School Infrastructure Strand is developing an Education Facilities website which includes education facilities profiles of individual schools. These profiles consist of basic data such as repair status, number of buildings and furniture, water and sanitation facilities, access to schools and photographs of schools and shall be reflected via a School Level Dashboard.

In line with this, region and division engineers or architects are instructed to facilitate the upload of 5-10 photographs per school, following technical specifications herein attached as Annex A. These photographs are to be uploaded to a dedicated drive per region or division and can only be accessed by the assigned focal.

The uploading period shall be from February 15 – 25, 2023.

Should you have any concerns on this matter, you may contact the Education Facilities Division at telephone numbers **8633-7263/ 8638-7110/ 8636-4877** or via email at **simo@depd.gov.ph**.

## Annex A:

### I. Photo Specifications and samples

#### a. 5-10 photos of schools in landscape orientation

- i. Required: school façade showing school name



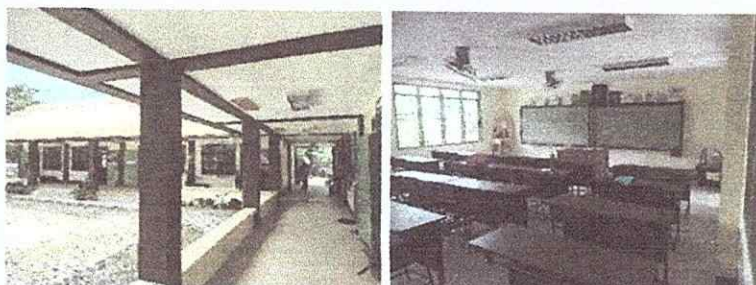
- ii. Required: wide shot of the school, try to show as many of the school buildings as possible



- iii. Required: close shot of school buildings (new or old)



- iv. Optional: Closeup of classrooms, hallways





v. Optional: Shots of facilities (gym, auditorium, etc.)



- b. File Size: 1mb max (on mobile phones, go to the file, click details to see file size)
- c. Image dimensions: 16:9 aspect ratio image
- d. File Type: JPEG
- e. Naming Convention: [school id]-[series number] eg. 500404-1.jpg

II. Uploading

- a. Each Region and Division engineers or architects will receive an email with a link to a folder that only they will have access to, through their Microsoft o365 account.
- b. Region and Division engineers or architects shall ensure that submissions from schools meet the technical specifications recommended and are renamed according to file naming conventions.
- c. Every Friday, ICTS will harvest photos uploaded by the field for integration to the Education Facilities School Level Dashboard