



Republic of the Philippines  
**Department of Education**  
 Region VI-Western Visayas  
**SCHOOLS DIVISION OF KABANKALAN CITY**

**OFFICE OF THE SCHOOLS  
DIVISION SUPERINTENDENT**

**DIVISION MEMORANDUM**

NO. 091, s. 2023

MAR 02 2023

**SCREENING AND VALIDATION OF ATHLETES' AND COACHES' DOCUMENTS  
FOR CITY SPORTS MEET 2023**

To: OIC - Assistant Schools Division Superintendent  
 Chiefs, CID and SGOD  
 Public Schools District Supervisors  
 Public and Private Elementary and Secondary School Heads  
 All Others Concerned

1. Anent the forthcoming City Sports Meet on March 9-11, 2023, there will be a screening / validation of athletes' documents in different sports events at the Division Conference Hall, Gabaldon Building from 8:00 a.m. to 4:00 p.m. only on the following dates:

**March 7, 2023** – Arnis, Chess, Futsal, Gymnastics, Pencak Silat,  
 Table Tennis, Taekwondo, Swimming  
 Dance Sports, Paralympics, Wushu

**March 8, 2023** – Athletics, Badminton, Baseball, Basketball, Boxing,  
 Billiard, Football, Sepak Takraw, Softball, Volleyball

2. The following shall compose the Screening / Validating Committee:

Chairman: Jacqueline B. Dagunan

Co-Chairman: Archy Mar P. Aguilar

Members: Jerralyne E. Limaco

Rommel V. Villaran

Nenita G. Estrope

Gina C. Cordero

Patrick Española

Teresita Cadagat

Raul M. Mambalos

Jennifer Mahasol

Rosslyn D. Mabasa

Julia R. Laurico

Melvan B. Calumag

Edwin R. Talusay

3. The names of the following members of the screening committee shall be reflected on the AR1 (Athlete's Record):

Kabankalan I and SPED – Jacqueline B. Dagunan

Kabankalan II – Jennifer Mahasol

Kabankalan III – Jerralyne E. Limaco

Kabankalan IV – Archy Mar P. Aguilar

Kabankalan V – Raul M. Mambalos




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4. Birth certificates secured from the National Statistics Office (NSO) / Philippine Statistics Authority (PSA) shall be required during the screening.
5. Documents shall be in A4 size bond paper and placed in three (3) properly – labeled folders to contain the following: 1 folder for the original copies of PSA issued Birth Certificates, 1 folder for the gallery of athletes and 1 folder for all the athletic documents.
6. District Sports Coordinators shall be responsible in bringing the documents of the athletes and coaches in their respective district during the screening / validation.
7. To ensure a systematic and efficient screening/ validation process, there will be an orientation on the preparation and accomplishment of the athletes' documents on **March 6, 2023 , 9:00 a.m.** at Kabankalan National High School Covered Court. Participants are the members of the Division Screening Committee, Public School District Supervisors, Elementary and Secondary District Sports Coordinators and coaches for the city meet.
8. Widest dissemination of and compliance with this Memorandum are desired.

  
**MICHELL L. ACOYONG, CESO VI**  
Assistance Schools Division Superintendent  
Officer In-Charge  
Office of the Schools Division Superintendent



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