



Republic of the Philippines  
**Department of Education**  
Region VI-Western Visayas  
SCHOOLS DIVISION OF KABANKALAN CITY

Office of the Schools Division Superintendent

MAR 24 2023

**DIVISION MEMORANDUM**

NO. 135, s. 2023

**ENCODING AND UPLOADING OF BASIC EDUCATION INFORMATION  
SYSTEM (BEIS) DATA COLLECTION FOR SY 2022-2023**

To: OIC-Asst. Schools Division Superintendent  
Chiefs, CID and SGOD  
Public Schools District Supervisors  
Public Elementary and Secondary School Heads  
All Others Concerned

1. Anent Division Memorandum No. 524 s. 2022 dated December 28, 2022 titled **Basic Education Information System (BEIS) Data Collection for SY 2022-2023**, this Office announces that the facility for encoding and uploading is now available in the system.
2. All School Heads shall ensure encoding and uploading of the data in the system on or before **March 31, 2023**.
3. Immediate dissemination of and compliance with this Memorandum are desired.

**MICHELL L. ACOYONG, CESO VI**  
Assistant Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent



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