



Republic of the Philippines
Department of Education
Region VI-Western Visayas
SCHOOLS DIVISION OF KABANKALAN CITY

**Office of the Schools Division
Superintendent**

DIVISION MEMORANDUM

No. 155 s. 2022

MAY 11 2022

**SELECTION GUIDELINES FOR INCOMING LEARNERS IN SPECIAL SCIENCE
ELEMENTARY SCHOOLS (SSES) AND SCIENCE, TECHNOLOGY, ENGINEERING
PROGRAMS FOR SCHOOL YEAR 2022-2023**

TO: Assistant Schools Division Superintendent
Chief Education Supervisors, CID & SGOD
Public Schools District Supervisors,
Public Elementary & Secondary School Heads
All Others Concerned

1. Attached is the Regional Memorandum No. 325 s. 2022 on **SELECTION GUIDELINES FOR INCOMING LEARNERS IN SPECIAL SCIENCE ELEMENTARY SCHOOLS (SSES) AND SCIENCE, TECHNOLOGY, ENGINEERING PROGRAMS FOR SCHOOL YEAR 2022-2023.**
2. In line with this, this Office enjoins the School Heads of ERAMS-West and Talubangi NHS to facilitate the conduct of this activity.
3. Widest dissemination of and compliance with this Memorandum are desired.

NICASIO S. FRIO, CESO VI
*Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent*





Republic of the Philippines
Department of Education
REGION VI - WESTERN VISAYAS

REGIONAL MEMORANDUM
No. 325, s. 2022

MAY 04 2022

**SELECTION GUIDELINES FOR INCOMING LEARNERS IN SPECIAL
SCIENCE ELEMENTARY SCHOOLS (SSES) AND SCIENCE,
TECHNOLOGY, ENGINEERING PROGRAMS FOR
SCHOOL YEAR 2022-2023**

**To: Schools Division Superintendents
All Others Concerned**

1. In conformance to the issuance of Inter-Agency Task Force (IATF), this Office will conduct the Qualifying Entrance Examination for the incoming Grade 1 SSES and Grade 7 STE learners for SY 2022-2023.
2. In preparation for the incoming school year, the Qualifying Admission Tests (QAT) shall be administered to applicants who meet the following basic requirements, to wit:

Special Science Program	Documentary Requirements	Age Requirement	Other Requirements
SSES	<ol style="list-style-type: none">1) PSA Birth Certificate2) Certificate of Good Moral Character3) Medical Certificate4) ECCD Checklist (Certified Machine Copy)5) Kindergarten Progress Report (Certified Machine Copy)6) Duly accomplished Application Form	Must be 6 years old as of August 31, 2022	<ul style="list-style-type: none">* Shall be Kindergarten completers* Must know how to read* Must pass the qualifying admission test
STE	<ol style="list-style-type: none">1) Certificate of Good Moral Character2) Grade 6 Form 9 (Report Card Certified Machine Copy)3) Duly accomplished Application Form	Must be 12 years old as of August 31, 2022	<ul style="list-style-type: none">* Average rating of 85% in Grade 6 English, Science & Mathematics (from First to Third Quarter);* Average Grade of 83% in each of other subjects (First to Third Quarter);* Duly accomplished application form with 2 pieces 1 x 1 ID picture.



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3. Selection for Grade 1 SSES and Grade 7 STE learners shall be done in three (3) stages to determine the final qualifiers.

- Phase 1 - Qualifying Examination
- Phase 2 - Interview (limited face to face/online) of the Qualified Applicants (based on scores in Phase 1) by the school Admission Committee. The interview shall be rated in accordance with the prepared rubrics and shall be an integral part of the score obtained by the learner.
- Phase 3 - Ranking of qualified applicants shall be based on the following criteria:

Criteria	Equivalent	
	SSES	STE
Qualifying Exam Score	70%	70%
Interview	30%	10%
Grade 6 Average (STE only)		20%
Total	100%	100%

4. Teaching and non-teaching staff who will render services during the test material preparation, interview, checking and releasing of results will be given service credits/compensatory leave credits for services rendered on Saturdays, Sundays and Holidays. It is understood, however, that these service credits shall be used only to offset absences and not for commutation of leave credits for purpose of monetization. Compensatory time-off is non-cumulative and should be utilized within one year. This is granted pursuant to CSC and DBM Joint Circular No. 2, s. 2004, dated October 2004.

5. Indicative Schedule of Activities:

- 6.1 Onsite/Online submission of application : May 9 to 20, 2022
- 6.2 Phase I of Selection Process : May 30, 2022
- Posting of Phase 2 Qualifiers : June 10, 2022
- 6.3 Phase 2 of Selection Process (Interview) : June 13 to 17, 2022
- 6.4 Ranking of Final Qualified Applicants : June 20-21, 2022
- 6.5 Posting of Grade 1/7 Qualifiers : June 24, 2022

6. The proper health and safety protocols shall be strictly observed during the conduct of the activity.

7. The Schools Division Offices through the Division Science Supervisors shall monitor and evaluate the selection process of SSES and STE learners and submit activity report to the Regional Office c/o CLMD for validation.

8. Immediate dissemination of this Memorandum is desired.


RAMIR B. UYTICO EdD, CESO III
 Regional Director

Attachment: None

Reference: None

To be indicated in the Perpetual Index under the following subjects:

ADMISSION
 EXAMINATIONS
 ELEMENTARY SCHOOLS
 SECONDARY SCHOOLS
 STUDENTS



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