



Republic of the Philippines  
**Department of Education**  
REGION VI-WESTERN VISAYAS  
SCHOOLS DIVISION OF KABANKALAN CITY

**DIVISION MEMORANDUM**  
NO. 166, s. 2022

MAY 17 2022

**2021 IMPLEMENTATION REVIEW AND 2022 TARGET SETTING  
OF THE OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT**

To: Assistant Schools Division Superintendent  
SGOD and CID Chiefs  
Public Schools District Supervisors  
Administrative Officer V  
Accountant III  
Budget Officer  
All Others Concerned

1. There will be a 2021 Implementation Review and 2022 Target Setting of the Office of the Schools Division Superintendent on May 18-20, 2022. The venue shall be announced at a later date.

2. The number of participants to this activity are the following:

OFFICE	NO. OF PERSONNEL	OFFICE	NO. OF PERSONNEL
OSDS	2	Legal Services	1
ASDS	2	Accounting	13
Budget	3	Cash	3
ITO	1	Admin	12
Supply	2		

3. The participants are advised to bring the following:

- Laptop and Extension Cord; and
- 2021 Individual Performance Commitment and Review

4. In the interest of public health and safety during this Seminar-Workshop, only vaccinated participants are allowed.

5. Participation to this activity, especially for Senior Citizen, pregnant women, and immunocompromised personnel, must strictly comply with the minimum public health standards and policies set by the Department of Health, Interagency Task Force for the Management of Emerging Infectious Diseases (IATF-MEID), LGU, and DepEd.



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6. The food and other expenses are chargeable against Organizational & Professional Development for Non-Teaching Personnel while travelling expenses are chargeable against Division MOOE subject to the usual accounting and auditing rules and regulations.
7. Immediate dissemination of and compliance with this Memorandum are desired.

**NICASIO S. FRIGO, CESO VI**  
Assistant Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent

