



**Republic of the Philippines**  
**Department of Education**  
 Region VI-Western Visayas  
**SCHOOLS DIVISION OF KABANKALAN CITY**

**Office of the Schools Division  
 Superintendent**

**DIVISION MEMORANDUM**  
 NO. 200, s. 2022

JUN 0 1 2022

**CONDUCT OF 2022 QUARTER II MONITORING, EVALUATION  
 AND ADJUSTMENT (MEA)**

To: Assistant Schools Division Superintendent  
 CID & SGOD Chiefs  
 Public Elementary and Secondary School Heads  
 All Internal M & E Personnel and Validators  
 All Others Concerned

1. This Office, through the School Management Monitoring and Evaluation Unit of the School Governance and Operations Division will conduct the Quarter II Monitoring, Evaluation and Adjustment on the following schedules:

Activities	Date	Participants	Facilitators	Platform
School Monitoring, Evaluation and Adjustment (SMEA)	June 13-15, 2022	Teaching and non-teaching personnel	School Heads and Sch. M & E Coordinators	
District Monitoring, Evaluation and Adjustment (DisMEA)	June 17, 2022	All School Heads of the district	Public School District Supervisors	
Functional Division MEA & Validation (CID, SGOD & OSDS)	June 21, 2022	CID, SGOD and OSDS personnel	CID and SGOD Chiefs	
*Validation of District Leading Indicators a. Kabankalan I b. Kabankalan II c. Kabankalan III d. Kabankalan IV e. Kabankalan V f. Senior High School g. Alternative Learning System	June 23, 2022 @8:00 a.m. June 23, 2022 @10:00 a.m. June 23, 2022 @1:00 p.m. June 23, 2022 @3:00 p.m. June 24, 2022 @8:00 a.m. June 24, 2021 @10:00 a.m. June 24, 2021 @1:00 p.m.	All PSDSs, EPS-ALS, and Div. SHS Coordinator	SGOD & CID Chiefs, SEPS-SMME and Division Validators	
Division Monitoring, Evaluation and Adjustment (DMEA)	June 27-28, 2022 @ 9:00 a.m. – 4:00 p.m.	SDS, ASDS, Chiefs, EPS, PSDS, SGOD unit heads, BO, Legal Officer, Div. Accountant, AO V, EPSA & Div. SHS Coord.	SEPS-SMME and Division Internal M & E	<i>Venue: To be announced</i>
Post Conference	July 5, 2022	SDS, ASDS, CID personnel, SGOD and OSDS Unit Heads	SEPS-SMME and Division Internal M & E	<i>Venue: To be announced</i>



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Activities	Date	Participants	Facilitators	Platform
Regional Monitoring, Evaluation and Adjustment	Validation: July 4-8, 2022 RMEA: July 19-22, 2022	SDS, ASDS, SGOD & CID Chiefs, SMME Unit Personnel	Quality Assurance Division, Region VI	Virtual

2. The Leading Indicators to be presented by PSDSs, EPS – II Alternative Learning System and Division SHS Coordinator are as follows:

**a. Access**

- Number and percentage of SARDOs/PARDOs as of June, 2022
- Number and percentage of ALS Learners as of June, 2022
  - a. BLP
  - b. A & E – Elem.
  - c. A & E – JHS

**b. Quality**

- Number and percentage of Learners with failing grades (3<sup>rd</sup> rating)

**c. Governance**

- Number and percentage of schools with Liquidated MOOE as of June 5, 2022
- Number of teacher items filled-up

3. The presentation of the Key Result Areas shall be handled by the following:

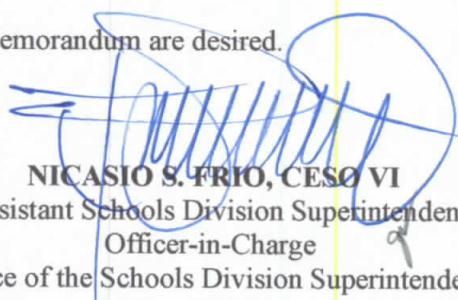
- a. Administrative Management - Administrative Officer V and Supply Officer
- b. Financial Management - Budget Officer and Division Accountant
- c. Performance Management - CID and SGOD Chiefs
- d. Ancillary Services - ITO and Legal Officer

4. Attached are the templates for Leading Indicators of the Districts and accomplishments of the OSDS (per KRA). See Enclosure no. 1.

5. Accomplishments and MOVs (in powerpoint presentation) prepared by the PSDSs, Division SHS Coordinator, EPS II – ALS, EPS, SGOD Unit Heads, AO V, Budget Officer, Division Accountant, ITO and Legal Officer must be uploaded in a Google Drive not later than June 28, 2022.

6. In the interest of public health and safety during DMEA, all participants are reminded to strictly comply with the existing IATF protocols and minimum public health standards.

7. Immediate dissemination of and compliance with this Memorandum are desired.

  
**NICASIO S. FRIO, CESO VI**  
Assistant Schools Division Superintendent  
Officer-in-Charge  
Office of the Schools Division Superintendent







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(Enclosure 1 to DIV. MEMO No. 200, s. 2022)

**Quarter II Monitoring, Evaluation and Adjustment 2022**

**I. Leading Indicators** (To be accomplished & presented by PSDS, Division SHS Coordinator & EPS II-ALS and validated by Division personnel in charge)

	<b>I. PARDOs</b>	<b>Enrollment</b>			<b>No. of PARDOs or SARDOs</b>			<b>Percentage</b>		
		<b>M</b>	<b>F</b>	<b>T</b>	<b>M</b>	<b>F</b>	<b>T</b>	<b>M</b>	<b>F</b>	<b>T</b>
<b>ACCESS</b>	Kindergarten									
	Grade 1									
	Grade 2									
	Grade 3									
	Grade 4									
	Grade 5									
	Grade 6									
	Total: (Grade 1 to 6)									
	<b>II. SARDOs</b>									
	Junior High School									
	Grade 7									
	Grade 8									
	Grade 9									
	Grade 10									
	Total:									
	Senior High School									
	Grade 11									
	Grade 12									
Total:										
	<b>III. ALS Learners</b>	<b>Enrollment SY 2020-21</b>			<b>Enrollment SY 2021-2022</b>			<b>Percentage</b>		
		<b>M</b>	<b>F</b>	<b>T</b>	<b>M</b>	<b>F</b>	<b>T</b>	<b>M</b>	<b>F</b>	<b>T</b>
	1. BLP									
	2. A & E Elementary									
	3. A & E Junior High School									
<b>QUALITY</b>	<b>I. Learners with Failing Grades</b>	<b>Enrollment</b>			<b>Failing Grades</b>			<b>Percentage</b>		
		<b>M</b>	<b>F</b>	<b>T</b>	<b>M</b>	<b>F</b>	<b>T</b>	<b>M</b>	<b>F</b>	<b>T</b>
	Kindergarten									
	Grade 1									
	Grade 2									
	Grade 3									
	Grade 4									
	Grade 5									
	Grade 6									
	Total: (Grade 1 to 6)									
	Junior High School									
	Grade 7									
	Grade 8									
	Grade 9									
	Grade 10									
	Total:									





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QUALITY	I. Learners with Failing Grades	Enrollment			Failing Grades			Percentage		
		M	F	T	M	F	T	M	F	T
	Senior High School									
	Grade 11									
	Grade 12									
	Total:									
GOVERNANCE	I. Schools with Liquidated MOOE	Total No. of Schools		No. of Schools liquidated		Percentage				
	Elementary									
	Junior High									
	Senior High School									
	Total:									
	II. No. of Teacher items filled up	M		F		T				
	Elementary									
	Junior High									
	Senior High School									
	Total:									

**II. Accomplishments per Key Result Area (to be accomplished and presented by CID & SGOD Chiefs and selected OSDS personnel)**

\*Based on Work and Financial Plan 2022 of each Functional Division

1. Physical Accomplishment Report

KRA	Physical				
	Objectives	Target	Accomplished Activities	Actual	Facilitating Factors

KRA	Physical					
	Objectives	Target	Unaccomplished Activities	Issues	Hindering Factors	Actions to be taken

2. Financial Accomplishment Report

Programs, Projects, and Projects (PPAs)	Adjustment Allotment	Obligations	Disbursements	Unobligated Allotment	Obligation Rate	Disbursement

3. Best Practices, Bottlenecks and Ways Forward in the program implementation

Program	Best Practices	Challenges/Bottlenecks	Ways forward	Timeline

