



Republic of the Philippines
Department of Education
Region VI-Western Visayas
SCHOOLS DIVISION OF KABANKALAN CITY

**Office of the Schools Division
Superintendent**

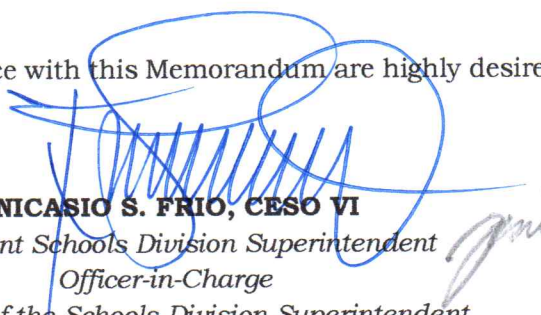
JUN 17 2022

DIVISION MEMORANDUM
No. 238, s.2022

**DIVISION ORIENTATION ON THE RESUMPTION OF
IMPLEMENTATION OF THE POLICY ON CHECKING OF SCHOOL
FORMS FOR SCHOOL YEAR 2021 - 2022**

TO: Asst. Schools Division Superintendent
Chiefs, CID and SGOD
Public Schools District Supervisors
Elementary and Secondary School Heads
All Others Concerned

1. Pursuant to DepEd Memorandum No. 37, s. 2022 RE: RESUMPTION OF THE IMPLEMENTATION OF THE POLICY ON CHECKING OF SCHOOL FORMS AS PRESCRIBED IN DEPED ORDER NO. 11, S. 2018 (GUIDELINES ON THE PREPARATION AND CHECKING OF SCHOOL FORMS), this Office will conduct the **Division Orientation on the Resumption of Implementation of the Policy on Checking of Forms for School Year 2021 - 2022 via Google Meet on Friday, June 17, 2022 at 2:00 p.m.**
2. This activity generally aims to orient the School Heads and the School Checking Committee of their roles and responsibilities as well as the process flow of the Checking of Forms.
3. The participants to this activity are all Education Program Supervisors, Public Schools District Supervisors, Elementary and Secondary School Heads, School Checking Committees, and Technical Working Group.
4. The Orientation Matrix, Schedule and Venue of the Checking of Forms are contained in Enclosure 1 and 2 Respectively.
5. Immediate dissemination of and compliance with this Memorandum are highly desired.


NICASIO S. FRIO, CESO VI
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent



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Enclosure No. 1 to Division Memorandum No. 238 s., 2022

ORIENTATION MATRIX

**DIVISION ORIENTATION ON THE RESUMPTION OF IMPLEMENTATION OF THE
POLICY ON CHECKING OF SCHOOL FORMS FOR SCHOOL YEAR 2021 - 2022**

Google Meet: Participants

Division Conference Hall, Old Gabaldon Building: Program Management Team

June 17, 2022

Time	Activity	Facilitator
1:00 – 2:00	REGISTRATION	Mary Joan G. Dayon Faustino T. Padilla, Jr. Public Schools District Supervisors District V
2:00 – 2:30	Preliminaries <ul style="list-style-type: none">- Lupang Hinirang- Prayer- Introduction of Participants- Statement of Purpose	Larlin Q. Quirit Miguel G. Peñaranda III Public Schools District Supervisors District III
2:30 – 3:30	DepEd Order No. 11, s. 2018	Jerralyne E. Limaco Principal II, ERAMS-West
3:30 – 4:20	OPEN FORUM	Ann Yvonne B. Vingno PSDS, District II
4:20 – 4:40	Ways Forward	Junry M. Esparar PhD OIC-Chief, CID
4:40 – 5:00	Closing Prayer	Jolly G. Gariando Jr. PSDS, District IV

Prepared by:


JUNRY M. ESPARAR PhD
OIC-Chief, Curriculum Implementation Division



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Enclosure No. 2 to Division Memorandum No. 238 s., 2022

SCHEDULE OF THE CHECKING OF FORMS

Day/ Date	Activity	Facilitator
June 20 – 22, 2022	School Checking of Forms of Grades 6, 10, and 12	School Checking Committee
June 23 – 24, 2022	Division Checking of Forms of Grades 6, 10, and 12	Division Checking Committee <i>Public Schools District Supervisors</i> <i>Education Program Supervisors</i>
June 27 – July 15, 2022	School Checking of Forms of Non-Graduating/Non-Completers	<i>School Checking Committee</i>
July 18 – 29, 2022	Division Checking of Forms for Non-Graduating/ Non-Completers	Division Checking Committee <i>Public Schools District Supervisors</i> <i>Education Program Supervisors</i>

Prepared by:


JUNRY M. ESPARAR PhD
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WORKING COMMITTEES

PROGRAM AND INVITATION	VENUE	CERTIFICATES OF PARTICIPATION AND RECOGNITION
Larlin Q. Quirit	Jolly G. Gariando, Jr.	Helen M. Mambalos
Miguel G. Penaranda III	Jacqueline B. Dagunan	Jesusa G. dela Paz
REGISTRATION	PLATFORM	
Mary Joan G. Dayon	Ann Yvonne B. Vingno	
Faustino T. Padilla	Jerralyne E. Limaco	



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Enclosure No. 4 to Division Memorandum No. 238 s., 2022

DIVISION CHECKING COMMITTEE

Cluster	Chairperson	Co-Chair	Members
1	Helen M. Mambalos	Jesusa G. dela Paz	Analie V. Almaiz Eden Joy B. Nifras
2	Ann Yvonne B. Vingno	Xyzette V. Ganza PhD	Jenelyn T. Argamaso Jerralyne E. Llimaco
3	Larlin Q. Quirit	Miguel G. Peñaranda III	Blas P. Tabayag Jr. Mary Helen M. Bocol
4	Jacqueline B. Dagunan	Jolly G. Gariando Jr.	Rene S. Erillo Angela T. Malala PhD
5	Mary Joan G. Dayon	Faustino T. Padilla Jr.	Elvie R. Verde PhD Romeo G. Poyogao



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