



Republic of the Philippines
Department of Education
REGION VI-WESTERN VISAYAS
SCHOOLS DIVISION OF KABANKALAN CITY

DIVISION MEMORANDUM

NO. 253, s. 2023

JUL 04 2023

**CONSTITUTING THE DIVISION PERSONNEL DEVELOPMENT COMMITTEE
(DPDC)**

To: OIC - Asst. Schools Division Superintendent
Chiefs, CID & SGOD
Public Schools District Supervisors
Public Elementary & Secondary School Heads
All Others Concerned

1. Pursuant to Civil Service Commission (CSC) Memorandum Circular No. 10, s. 1989 entitled "Establishing a Personnel Development Committee in All Departments, Agencies, Instrumentalities, Branches, and Subdivisions in Government, Including Government-Owned or Controlled Corporations, SDO Kabankalan hereby constitutes its Division Personnel Development Committee (DPDC), to wit:

Chairman:	Lea C. Belleza EdD
Vice-Chairman:	Cecilia G. Abello PhD Junry M. Esparar PhD
Members:	Xyzette V. Ganza PhD Saturnino T. Pabalinas Jr. PhD Arnold S. Magdaet Chris G. Erabon
Secretariat:	Eulyne D. Lucerna Kean Von G. Yupracio

2. The DPDC's primary responsibility is to formulate and establish the Learning and Development (L&D) Program for all the personnel in the division.

3. Specifically, the DPDC shall:

- together with the SDS, cascade DEDP directions and priorities as anchor for all L&D programs and initiatives of the division;
- recommend L&D policy improvements;
- develop and /or implement guidelines for the selection of nominees for L&D and scholarship programs, in accordance with DepEd policies;
- serve as Scholarship Committee that screens and endorses nominees from the division for scholarship programs for approval of the Regional Director;

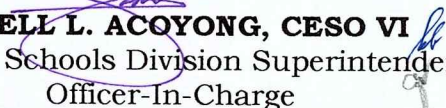


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- e. recommend the designation of L&D PMT, if needed, to implement one or more L&D subsystems;
 - f. review and approve LDNA plan, and direct the L&D to proceed with the conduct of the LDNA;
 - g. review and endorse LDNA report to the Schools Division Superintendent for approval;
 - h. review SPPD for inclusion in the DO-SPPD;
 - i. review and endorse DO-SPPD to the Schools Division Superintendent for approval;
 - j. review and approve designs and learning resource packages for L&D programs;
 - k. track progress of L&D program delivery and update the Schools Division Superintendent;
 - l. ensure that L&D QATAME processes, procedures, and reporting are implemented by the division office; and
 - m. nominate and authorize personnel for local and international training and scholarship grants.
4. The Secretariat shall assist the DPDC in performing functions, specifically in preparing documentation of candidates, study grants, DPDC deliberations, etc.
5. In the selection of participants in the L&D scholarship programs, DPDC shall ensure that opportunities are equitably distributed and are awarded to deserving employees considering such factors as performance level, learning and development needs and length of service.
6. Immediate dissemination of and compliance with this Memorandum are desired.


MICHELL L. ACOYONG, CESO VI
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

