



Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OFFICE OF KABANKALAN CITY

DIVISION MEMORANDUM

NO. 257, s. 2023

JUL 12 2023

**CHANGE IN AND ADDITIONAL INFORMATION TO THE EMERGENCY MEDICAL
RESPONDER'S TRAINING COURSE FOR THE DIVISION FRONT LINE
RESPONDER'S TEAM (FLRT)**

To: OIC-Asst. Schools Division Superintendent
Chiefs, CID and SGOD
Public District Supervisors
Public Elementary and Secondary School Heads
School DRRM Coordinators

1. This is to announce the change in schedule of the Emergency Medical Responder's Training Course for the Division Front Line Responder's Team (FLRT) from July 24-28, 2023 to July 22-26, 2023 due to the conflict of schedule with the Opening Salvo of the 26th City Charter Anniversary on July 28, 2023.
2. In addition, the non-teaching staff who will render services during weekends and holidays shall be provided with Compensatory Time-Off (CTO) as per Civil Service Commission (CSC) and the Department of Budget and Management (DBM) Joint Circular No. 2, s. 2004 on Non-Monetary Remuneration for Overtime Service Rendered.
3. For further details and concerns, contact Rictee I. Resano, Project Development Officer II – DRRM, through his messenger.
4. Immediate dissemination of and compliance with this Memorandum are desired.

MICHELL L. ACOYONG, CESO VI
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

