



Republic of the Philippines  
**Department of Education**  
Region VI-Western Visayas  
**SCHOOLS DIVISION OF KABANKALAN CITY**

**DIVISION MEMORANDUM**

NO. 278, s. 2023

JUL 25 2023

**CONDUCT OF SECOND QUARTER DIVISION MONITORING, EVALUATION AND  
ADJUSTMENT (DMEA) POST CONFERENCE AND PRESENTATION OF QII QATAME  
RESULTS**

TO: Assistant Schools Division Superintendent  
Chiefs, CID and SGOD  
Administrative Officer V  
All Others Concerned

1. This Office, through the Governance and Operations Division will conduct the Second Quarter Division Monitoring, Evaluation and Adjustment (DMEA) Post Conference, and presentation of Quarter II QATAME Results on August 4, 2023, from 8:00 a.m. to 12:00 a.m. at the New SDO Conference Hall.
2. The activity aims to:
  - a. present the summary of issues and concerns identified from QII DMEA that need Technical Assistance;
  - b. present the QII QATAME results.
3. The participants to this activity are CID & SGOD Chiefs, Administrative Officer V (Admin & Budget), Accounting III, Administrative Officer IV (HR, Records & Supply), ITO, EPS, PSDSs, SGOD EPS and Unit Heads, Planning Officer III, EPS II – ALS, and Division Internal M & E.
4. Indicative Program of Activities as (Enclosure No. 1).
6. Immediate dissemination of and compliance with this Memorandum are desired.

**MICHELL L. ACOYONG, CESO VI**  
Assistant Schools Division Superintendent  
~~Officer in Charge~~  
Office of the Schools Division Superintendent



Address: Tayum Street, Barangay 8, Kabankalan City, Negros Occidental  
Telephone Number: 471-2004 | 471-2003  
E-mail: kabankalan.city001@deped.gov.ph



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(Enclosure 1 to DIV. MEMO No.278, s. 2023)

**INDICATIVE PROGRAM OF ACTIVITIES**

August 4, 2023

Time	Activity	Person-In-Charge
7:15 a.m. to 7:30 a.m.	Registration	Division Internal M & E
7:30 a.m. to 8:00 a.m.	Opening Program <i>National Anthem</i> <i>Opening Prayer</i>  <i>Hymns</i> <i>Checking of Attendance</i>  <i>Opening Remarks</i>  <i>Message</i>	Division Internal M & E  Saturnino T. Pabalinas Jr. PSDS  Aldrin T. Ballentos EPS II-SMME Cecilia G. Abello PhD SGOD-Chief Lea C. Belleza EdD OIC-ASDS
8:00 a.m. to 11:00 a.m.	Presentation of summary of issues and concerns identified from QII DMEA that need TA Provision  Feedback on the conduct of QII DMEA	Jonalyn A. Dela Cerna SEPS – SMME
11:00 a.m. to 11:30	Presentation of QATAME results	Aldrin T. Ballentos EPS II – SMME
11:30 a.m. to 12:00	Closing Program <i>Next Steps</i>  <i>Closing Remarks</i>  <i>Closing Prayer</i>  <i>Photo Documentation</i>	Division Internal M & E Jonalyn A. Dela Cerna SEPS-SMME Junry M. Esparar PhD OIC-CID Chief Jolly G. Gariando PSDS



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