



Republic of the Philippines
Department of Education
Region VI-Western Visayas
SCHOOLS DIVISION OF KABANKALAN CITY

AUG 09 2023

DIVISION MEMORANDUM

No. 293, s. 2023

**DESIGNATION OF AIREEN R. ALIPO-ON AS OFFICER-IN-CHARGE
OF LOCOTAN NATIONAL HIGH SCHOOL**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. This is to inform the field of the designation of AIREEN R. ALIPO-ON, Teacher II, as the Officer-In-Charge, Office of the School Principal I of Locotan National High School effective August 9, 2023.
2. Therefore, all indorsements, communications, and other documents addressed to the School Head of Locotan National High School shall henceforth be properly addressed as follows:

AIREEN R. ALIPO ON
Officer-In-Charge
Office of the School Principal I

3. For guidance and information.

MICHELL L. ACOYONG, CESO VI
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

Cc: File
ASDS
PSDS
AO-V
Budget
Accountant



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