



Republic of the Philippines  
**Department of Education**  
Region VI-Western Visayas  
SCHOOLS DIVISION OF KABANKALAN CITY

Office of the Schools Division  
Superintendent

DIVISION MEMORANDUM  
No. 303, s.2022

AUG 05 2022

**EVALUATION, VALIDATION, AND CALIBRATION OF THE 2021 - 2022 OFFICE PERFORMANCE COMMITMENT REVIEW FORM (OPCRF) OF SCHOOL HEADS**

**TO:** Asst. Schools Division Superintendent  
Chiefs, CID and SGOD  
Public Schools District Supervisors  
Elementary and Secondary School Heads  
All Others Concerned

1. This Office, through the Curriculum Implementation Division will conduct the Evaluation, Validation, and Calibration of the 2021 – 2022 Office Performance Commitment Review Form (OPCRF) of School Heads on the following dates and venues:

Date	Activity	In-Charge/ Focal Person
August 12, 2022	Submission of Self-Rating	PSDSs
August 15 – 26, 2022	Preparation of the MOVs	PSDSs
August 30 – 31, 2022	Evaluation, Validation, and Calibration of Documents	EPSs and PSDSs
September 1 – 22, 2022	Compliance	EPSs and PSDSs
September 23, 2022	Submission of Final Rating for Signature	PSDSs

2. The aim of this activity is to calibrate the OPCRf of the School Heads to ensure its alignment to the Key Result Areas and Objectives vis-à-vis their Mode of Verifications (MOVs).
3. The participants to this activity are the Education Program Supervisors, Public Schools District Supervisors, and School Heads in both elementary and secondary schools. See attached list of evaluators.
4. Strict observance of the minimum health and safety protocols shall be practiced all throughout the activity.
5. Travel expenses of the participants from their stations to the venue shall be charged against School MOOE/ local funds subject to the usual accounting and auditing rules and regulations.
5. Immediate dissemination of and compliance with this Memorandum are highly desired.

**LEA C. BELLEZA EdD**  
Education Program Supervisor  
Officer-in-Charge  
Office of the Schools Division Superintendent



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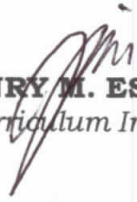
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SCHOOLS DIVISION OF KABANKALAN CITY

Enclosure No. 1 to Division Memorandum No. 303 s., 2022

## LIST OF EVALUATORS

DISTRICT	EVALUATORS	VENUE
Kabankalan I	<i>Chairperson</i> <b>Mrs. Mary Joan G. Dayon</b> <i>Members</i> Mr. Faustino T. Padilla Jr. Mr. Romeo G. Poyogao Dr. Elvie R. Verde	DC Gurrucharri MS
Kabankalan II	<i>Chairperson</i> <b>Mrs. Analie V. Almaiz</b> <i>Members</i> Eden Joy B. Nifras Jesusa G. Dela Paz Helen M. Mambalos	ERAMS-West
Kabankalan III	<i>Chairperson</i> <b>Dr. Xyzette V. Ganza</b> <i>Members</i> Mrs. Jenelyn T. Argamaso Ann Yvonne B. Vingno Jerralyne E. Limaco	Talubangi National High School
Kabankalan IV	<i>Chairperson</i> <b>Mrs. Larlin Q. Quirit</b> <i>Members</i> Mr. Miguel G. Peñaranda III Mr. Blas P. Tabayag, Jr. Mr. Mary Helen M. Bocol	Library Hub
Kabankalan V	<i>Chairperson</i> <b>Mr. Rene S. Erillo</b> <i>Members</i> Jacqueline B. Daugnan Mr. Jolly G. Gariando Jr. Dr. Angela T. Malala	Florentino Galang Sr. National High School

Prepared by:

  
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