



Republic of the Philippines  
**Department of Education**  
Region VI-Western Visayas  
SCHOOLS DIVISION OF KABANKALAN CITY

Office of the Schools Division  
Superintendent

DIVISION MEMORANDUM  
No. 304, s.2022

AUG 05 2022

**DIVISION ORIENTATION ON THE CURRICULUM IMPLEMENTATION  
REGIONAL CHAMPIONS FOR LEARNING EXCELLENCE (CIRCLE) AWARDS**

**TO:** Asst. Schools Division Superintendent  
Chiefs, CID and SGOD  
Public Schools District Supervisors  
Elementary and Secondary School Heads  
All Others Concerned

1. This Office, through the Curriculum Implementation Division will conduct the **Division Orientation on the Curriculum Implementation Regional Champions for Learning Excellence Awards (CIRCLE Awards) on August 19, 2022 at 9:00 o'clock in the morning via Zoom Application.** The link will be provided 30 minutes before the program starts.
2. The aim of this program is to capture significant accomplishments, innovative programs, and projects of the schools and how these accomplishments impact to quality learning outcomes in the following categories:
  - 3.1. Most Learning-Focused Elementary School
  - 3.2. Most Learning-Focused Junior and Senior High School
  - 3.3. Most Learning-Focused Inclusive Program
  - 3.4. Most Learning-focused Interest Program
3. The Screening, Nomination, and Recognition of the schools for the CIRCLE Awards will be conducted on the following dates:

Date	Level	Focal Persons
September 1 – 30, 2022	District Level	10 Public Schools District Supervisors
October 3 – 31, 2022	Division Level	Dr. Junry M. Esparar Dr. Xyzette V. Ganza Analie V. Almaiz Rene S. Erillo Eden Joy B. Nifras

4. The guidelines, timelines, categories, and procedures are attached to this Memorandum.
5. Immediate dissemination of and compliance with this Memorandum are highly desired.

**LEA C. BELLEZA EdD**  
Education Program Supervisor  
Officer-in-Charge  
Office of the Assistant Schools Division Superintendent





Republic of the Philippines  
**Department of Education**  
REGION VI - WESTERN VISAYAS

JUN 23 2022

**REGIONAL MEMORANDUM**

No. 457, s. 2022

**CURRICULUM IMPLEMENTATION REGIONAL CHAMPIONS FOR  
LEARNING EXCELLENCE (CIRCLE) AWARD**

**To: Schools Division Superintendents  
All Others Concerned**

1. To give premium to the effective implementation of the curriculum and instruction as the main mandate of the Department of Education (DepEd), this Office, through the Curriculum and Learning Management Division (CLMD), launches the Curriculum Implementation Regional Champions for Learning Excellence (CIRCLE) award and recognition program for the most learning focused schools, inclusive and interest programs, and the Schools Division Offices (SDOs).
2. This program aims to capture significant accomplishments, innovative programs, and projects of schools division offices and schools in the different governance levels and how these accomplishments impact to quality learning outcomes.
3. The guidelines, timelines, categories, and procedures are stipulated in the attached program.
4. Immediate dissemination of this Memorandum is desired.

  
**RAMIR B. UYTICO EdD, CESO III**  
Regional Director

Attachment: As stated  
Reference: None  
To be indicated in the Perpetual Index  
under the following subjects:

AWARDS  
CURRICULUM  
PROCEDURE  
RECOGNITION





Republic of the Philippines  
**Department of Education**  
REGION VI – WESTERN VISAYAS

---

**CIRCLE AWARD**

**Curriculum and Instruction Regional Champions for Learning Excellence**

**I. RATIONALE**

The Curriculum and Instruction is the heart of the educational system. All efforts to improve the system are geared towards the achievement of the learning outcomes. Student achievement is the end goal and the reason of the existence of all education leaders, policy makers, curriculum implementers, instructional managers and stakeholders. The relevance and significance of the curriculum and instruction rely on their impact to learning.

DepEd through the Office of the Undersecretary for Curriculum and Instruction launched the Secretary's Award for Excellence in Curriculum and Instruction (SAFE CI) in 2020 per DepEd Order 002 s. 2020 and continued the search for outstanding performances in curriculum and instruction through DepEd Order 066 s. 2021. This program recognized and awarded the exemplary performance and contribution of the field and central offices (schools, schools division offices, regional offices, and CI Bureaus/offices in making authentic learning happen in the lives of public school learners. Moreover, this appreciates the initiatives and innovations exerted in managing the delivery of instruction during of COVID-19 Pandemic. The SAFE CI has underscored significant accomplishments and innovative programs and projects of offices and schools and how these accomplishments, programs and projects created a big impact to learning. This program prompted and inspired everyone to be learning focused regional and division offices, schools and community learning centers.

In support to the SAFE- CI principles, guidelines and mechanics, the DepEd Regional Office VI through the Curriculum and Learning Management Division (CLMD) initiates the **Curriculum and Instruction Regional Champions for Learning Excellence (CIRCLE) Award** as a contextualized award and recognition program for school, district and division curriculum implementers. The CIRCLE award highlights holistic and outstanding performance of the 21 Schools Division Offices (SDOs) and their schools districts and schools in fostering the culture of excellence in teaching and learning. The name itself, **Curriculum and Instruction Regional Champions for Learning Excellence**, underscores an imperative response of the school personnel, School heads, Public Schools District Supervisors, Division Education Program Supervisors and Division Education Leaders to employ exceptional and outstanding ways, mechanisms and processes to champion curriculum and instruction implementation such as curriculum enhancement, learning delivery, learning resources and learning assessment which will eventually result to excellent learning outcomes.

As the region takes the lead in promoting Sulong Edukalidad, the CIRCLE award shall be its mechanism to gauge the impact of all the programs of the region to the learning outcomes to realize the Region's mantra ..... *every child is a champion.*

## II. OBJECTIVES

The CIRCLE Award aims to achieve the following:

1. Recognize the exemplary performance of the schools and SDOs in championing curriculum implementation and learning outcomes.
2. Ensure adherence of schools and SDOs to the School-based Management (SBM) guiding principles and processes.
3. Gauge the impact of schools and SDOs initiatives, innovations and accomplishments to learning outcomes.
4. Determine the degree of implementation of the roadmap of the regional mantra on curriculum implementation and the BE-LCP+.
5. Provide venue for the showcasing of effective learning-focused practices and innovations for benchmarking.

## III. CATEGORIES OF THE AWARD

### 1. Most Learning Focused Elementary School

K to 3	Grades 4-6
- Small	- Small
- Medium	- Medium
- Large	- Large
- Very large	- Very Large

### 2. Most Learning-Focused Junior and Senior High School

Grades 7-10	Grade 11-12
- Small	- Small
- Medium	- Medium
- Large	- Large
- Very Large	- Very Large

\*The school typology is indicated in *DO No. 19, s. 2016* as follows:

Type of Public School	Number of Learners
Small	Less than 440
Medium	441-840
Large	841-1,240
Very Large	1,240 and above

### 3. Most Learning-Focused Inclusive Program

Alternative Learning System (ALS)  
 Indigenous Peoples Education (IPEd)  
 Madrasah Education Program (MEP)  
 Special Education (SPED)  
 Open High School Program (OHHP)  
 Multi-grade Program of the Philippine Education (MPPE)

- 4. Most Learning-Focused Interest Program**  
 Science Technology and Engineering (STE)  
 Special Science Elementary Schools (SSES)  
 Special Program in Sports (SPS)  
 Special Program in the Arts (SPA)  
 Special Program in Foreign Language (SPFL)  
 Special Program in Journalism (SPJ)  
 Special Technical and Vocational Education Program (STVEP)  
 Farm School
- 5. Most Learning-Focused Schools Division Office (SDO)**

**IV. CRITERIA for EVALUATION**

Criteria	Criteria Points
<b>1. Performance Rating of the Head</b>	<b>15</b>
<b>2. Significant Accomplishment/s in Fostering Learning</b> 2.1 Project/Work Accomplished - 5 2.2 Number of Strategies/ Activities done that have significantly influenced/ provided greater impact - 15 to the (School, District, Division, Region, National, International) (1 point – school level impact) (2 points – impact to the district) (3 points – impact to the division) (4 points – impact to the region) (5 points – impact to the National and International)	<b>20</b>
<b>3. Impact of Accomplishments in Making Learning Happen</b> 3.1 Scope -5 3.2 Replicability -5 3.3 Number of people, office benefited -5 3.4 Level of attainment per indicator (School, District, Division, Region, National, International) - 10 (1 point – school level) (2 points –district level) (3 points –division level ) (4 points – regional level) (5 points – National/International level)	<b>25</b>
<b>4. Innovations in Enhancing Learners' Achievement</b> 4.1 Originality -5 4.2 Creative programs, projects for the last two years -10 4.3 Scope/replicability of innovation -5 4.4 Level of attainment per indicator/ (School, District, Division, Region, National and International) -10 (1 point – school level) (2 points –district level) (3 points –division level ) (4 points – regional level) (5 points – National/International level)	<b>30</b>



<b>Regional Level</b>	<b>Phase 10</b> – Evaluation of the Region of the Top Performing School per category and SDO	November 2022
	<b>Phase 11</b> - Recognition of the CIRCLE Awardees per category	
	<b>Phase 12</b> – Sharing of Best Practices through the Conduct of the CIRCLE Award Expo	<b>December 2022</b>

- *The CIRCLE Award is a regional initiative. Hence, the awarding and recognition are until the regional level only.*

## VI. General Guidelines

1. The accomplishments, innovations and their impact must be within 1-2 years.
2. The performance rating of the school head/ Superintendent must be at least VS for the past 2 years.
3. All schools must reach SBM level 3 (Advanced) of practice as certified by the SDO.
4. Presentation of documents must be in order of significance including the MOVs.
5. Use specific terms in the presentation of the accomplishments and documents.
6. State outstanding accomplishments and impact in brief, factual and in bullet form.
7. Present impact of accomplishments by indicating problems addressed people/ office benefited and/or transactions facilitated.
8. Complete documentary requirements and information must be submitted on the timeline set by the district, division and the region.
9. Any misinformation and misinterpretations made in any documents shall be grounds for disqualification.
10. Schools Division Offices (SDOs) shall conduct division orientation on the mechanics and guidelines of the CIRCLE awards. They shall form a team of evaluators and validators to check all documents and Mode of Verification.
11. All official nominees of the district and division levels must be given recognition by each governance level prior to the submission of the nomination form to the next level.
12. Recognition of the CIRCLE Awardees shall be done in the district, division and regional levels. However, the SDOs and District level are empowered to source out budget and other needed resources during the awarding ceremony.
13. All winning entries are expected to present their best practices and experiences during the CIRCLE Awards Learning Expo in the district, division and regional levels.

## VII. REQUIRED NOMINATION DOCUMENTS

1. Completely Filled-out CIRCLE Form (Maximum of ten pages including Executive Summary and Nomination Write-Up).
  - Nomination Form;
  - Nomination Write-up;
2. Certification from the Chairperson of the District CIRCLE Awards Committee/Division PRAISE Committee or its equivalent that the nomination has undergone deliberation by the Committee.
3. Certification from the Chairperson of the Division/District CIRCLE Awards Committee/ Division SBM Coordinator or its equivalent that the nominee is at "Advanced" level.
4. Letter from the head of office endorsing the nomination of the winning entries.



5. Certification signed by the Administrative Officer V/IV(Personnel) that the head of school/ Schools Division Office/ has obtained at least Very Satisfactory (VS) performance rating (OPCRF) for the last two years for the School, and Division Office.
6. Certification of No Unliquidated Cash Advances and Disallowances for previous accountabilities as of December 31, 2021 to be secured by the HRMO from the Commission on Audit (COA) Resident Auditor, should be signed by the agency's COA Resident Auditor and not by the agency's Financial Officer/ Accountant. (for Schools, SDO).
7. In case of existing unliquidated cash advance and allowance, a certificate of the status of such financial obligation shall be issued by the COA Resident Auditor.

Each completely filled up nomination form should be accompanied by a write-up using the Nomination Write-up form. The maximum allowable number of pages is ten (10) in an A4 size bond paper, using Bookman Old Style and 11 font size


The nomination form and documentary requirements should be placed in a **legal size folder (ordinary white color)**. Hard-bounded documents with creative covers are discouraged.

#### VIII. References:

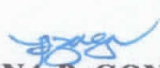
DepEd Order 002 s. 2020 *2019-2020 Secretary's Award for Excellence in Curriculum and Instruction*

DepEd Order 066 s. 2021 *Online Validation of the Top 5 Finalists in the 2020-2021 Secretary's Award for Excellence in Curriculum and Instruction*

Submitted by:

  
**NESTOR PAUL M. PINGIL**  
Education Program Supervisor  
Curriculum and Learning Management Division

Noted:

  
**ELENA P. GONZAGA**  
Chief Education Supervisor  
Curriculum and Learning Management Division

Approved:

  
**RAMIR B. UYTICO EdD, CESO III**  
Regional Director