



Republic of the Philippines  
**Department of Education**  
Region VI-Western Visayas  
SCHOOLS DIVISION OF KABANKALAN CITY

**DIVISION MEMORANDUM**

No. 340, s. 2023

SEP 07 2023

**USE OF GSIS TOUCH MOBILE APPLICATION**

To: OIC Assistant Schools Division Superintendent  
Chief Education Supervisors (SGOD and CID)  
Public Schools District Supervisors  
Elementary and Secondary School Heads  
Functional Unit Heads  
All Others Concerned

1. Herewith enclosed is a copy of DepEd Memorandum DH-OUHROD-2023-0715 dated May 30, 2023 from Hon. Gloria Jumanil-Mercado, Undersecretary for Human Resource and Organizational Development, and a GSIS Brochure relative to the use and installation of the GSIS Touch Mobile Application for information and guidance.

2. In this connection, all teaching and non-teaching personnel of this division are hereby encouraged to install the Government Service Insurance System (GSIS) Touch Mobile Application.

3. This mobile application includes the following GSIS Services which includes:

- a. Member Records
- b. Loan Details and Applications
- c. Claim Records and Applications
- d. Motor Vehicle Claims
- e. GSIS Citizens Charter
- f. Annual Pensioners Information Revalidation (APIR) Schedule
- g. GSIS News and Updates

4. Moreover, the non-teaching personnel (e.g. ADAS, AO II) are requested to assist the teachers who may need assistance in downloading the app while the School Heads are required to submit a report on the percentage of teachers in their respective schools who have installed the app to this Office **on or before September 15, 2023**.

4. Immediate dissemination of and compliance with this memorandum are desired.

**MICHELL L. ACOYONG, CESO VI**  
Assistant Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent



Republic of the Philippines  
**Department of Education**  
REGION VI – WESTERN VISAYAS

**REGIONAL MEMORANDUM**

No. 43 s. 2023

JUN 19 2023

**USE OF GOVERNMENT SERVICE INSURANCE SYSTEM (GSIS) TOUCH MOBILE APPLICATION**

To: Assistant Regional Director  
Schools Division Superintendents  
All Others Concerned

1. Attached is **Memorandum DM-OUHROD-2023-0715 dated May 30, 2023** from **Hon. Gloria Jumamil-Mercado**, Undersecretary for Human Resource and Organizational Development relative to the **Use of Government Service Insurance System (GSIS) Touch Mobile Application**.
2. Immediate dissemination of this Memorandum is desired.

  
**RAMIR B. UYTICO EdD, CESO III**  
Regional Director

Encl.: As stated  
Reference: As stated

To be indicated in the Perpetual Index  
under the following subjects:

**BENEFITS  
FACILITIES**

**TEACHERS  
RECORDS**

**CLAIMS  
VEHICLES**



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Website: [region6.deped.gov.ph](http://region6.deped.gov.ph)





# Relax sa GSIS Touch

GSIS MOBILE APP

WHAT YOU NEED, WHEN YOU NEED IT.

Members Records  
Loan Details and Application  
Claims Records and Application  
Pension Records

APIR Schedule  
Citizen's Charter  
Branch Locator  
GSIS News

## TO REGISTER:

- Step 1: **OPEN** an account with your Birthdate, and BP number
- Step 2: **ENCODE** the **OTP (One Time Pin)** that will be sent to your registered mobile number\*
- Step 3: **CREATE** your username and password

## UPDATING YOUR INFORMATION

\* If your number is not registered, you may update it via:

- 1. GWAPS Kiosk
- 2. AAO (Authorized Agency Officer)
- 3. GSIS Branch

**All you need in a touch!**  
**Download now!**







Republika ng Pilipinas

## Department of Education

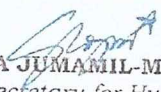
OFFICE OF THE UNDERSECRETARY

HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

### MEMORANDUM

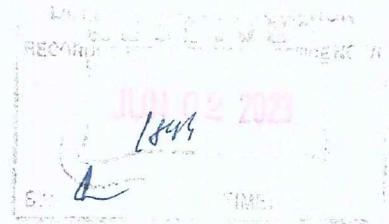
DM-OUHROD-2023- 0715

TO : Undersecretaries  
Assistant Secretaries  
Bureau and Service Directors  
Regional Directors  
Assistant Regional Directors  
Schools Division Superintendents  
Assistant Schools Superintendents  
All Others Concerned

FROM :  **GLORIA JUMAMIL-MERCADO**  
Undersecretary for Human Resource and Organizational Development

SUBJECT : **USE OF GOVERNMENT SERVICE INSURANCE SYSTEM (GSIS) TOUCH MOBILE APPLICATION**

DATE : 30 May 2023



This is to encourage all DepEd Personnel to download and utilize the **GSIS Touch Mobile Application** to access member's records and avail the following GSIS Services:

GSIS Touch Services	Details
1. Member Records	a. Membership Records b. Loan Records c. Claim Records d. Pension Records
2. Loans Details and Application	a. Loan Tentative Computation b. Loan Application c. Loan Status
3. Claim Records and Application	a. Claim Tentative Computation b. Claims Application
4. Motor Vehicle (MV) Claims	
5. GSIS Citizens Charter	
6. Branch Locator	
7. Annual Pensioners Information Revalidation (APIR) Schedule	
8. GSIS News and Updates	

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The application is available for download in both Google Play Store and Apple App Store.

To register, members will need to create an account using their birthdate and Business Partner (BP) number. A One Time Pin (OTP) shall be sent to the member's registered mobile number. Members will be asked to supply a username and password.

Should there be any discrepancies found in the member's GSIS records or need to confirm the BP number and/or update member's mobile number, kindly coordinate with the regional or schools division office HRMO/assigned Authorized Agency Officer (AAO), or update member's information through the GWAPS Kiosk.

For further details, visit the GSIS website at: <https://www.gsis.gov.ph/>.

For information,

*bhred-pd/cruzj*