



Republic of the Philippines  
**Department of Education**  
Region VI-Western Visayas  
SCHOOLS DIVISION OF KABANKALAN CITY

**Office of the Schools Division  
Superintendent**

**DIVISION MEMORANDUM**

NO. 341, s. 2021

**PREPAREDNESS MEASURES FOR SCHOOLS RELATIVE TO TYPHOON ODETTE**

To: OIC-Asst. Schools Division Superintendent  
CID & SGOD Chiefs  
Public Schools District Supervisors  
Elementary & Secondary School Heads

1. Typhoon Odette has further intensified as it continues to move in direction affecting Central and Western Visayas.
2. To ensure protection of the government properties and safe guard our schools, the following preparedness measures must be implemented:
  - 2.a. important documents, modules computers and other equipment must be stored in safe areas of the school;
  - 2.b. electrical equipment must be unplugged and powerlines secured before leaving;
  - 2.c. track all school personnel and secure their contact numbers
  - 2.d. if schools will be used as evacuation center, keys must be readily available upon request if schools will be used as evacuation center;
  - 2.e. School DRRM Coordinators must use the DesTracS app for emergency reporting and needs analysis;
  - 2.f. communication lines must be open until the storm warning signal is lifted; and
  - 2.g. RADaR will be sent within 48 to 72 hours after assessing the impact of the typhoon.



Address: Tayum Street, Barangay 8, Kabankalan City, Negros Occidental  
Telephone Number: 471-2004 | 471-2003  
E-mail: kabankalan.city001@deped.gov.ph



Republic of the Philippines  
**Department of Education**  
Region VI-Western Visayas  
**SCHOOLS DIVISION OF KABANKALAN CITY**

---

3. For any emergency relative to the onslaught of Typhoon Odette contact Mr. Rictae I. Resano, Division DRRM Coordinator at 09216139263.
  
4. Immediate dissemination of and compliance with this Memorandum are desired.

**NICASIO S. FRIO, CESO VI**  
Assistant Schools Division Superintendent  
Officer-in-Charge  
Office of the Schools Division Superintendent



Address: Tayum Street, Barangay 8, Kabankalan City, Negros Occidental  
Telephone Number: 471-2004 | 471-2003  
E-mail: kabankalan.city001@deped.gov.ph