



Republic of the Philippines  
Department of Education  
Region VI-Western Visayas  
SCHOOLS DIVISION OF KABANKALAN

**DIVISION MEMORANDUM**

No. 364 s. 2023

SEP 22 2023

**CONDUCT OF THE FIRST QUARTER EXAMINATION  
FOR SY 2023-2024**

**TO:** OIC-Asst. Schools Division Superintendent  
Chiefs, CID and SGOD/EPS  
Public Schools District Supervisors  
Public Elementary and Secondary School Heads  
All Others Concerned

1. In reference to DepEd Order No. 22, s. 2023 RE: **IMPLEMENTING GUIDELINES ON THE SCHOOL CALENDAR AND ACTIVITIES FOR THE SCHOOL YEAR 2023-2024**, this Office, through the Curriculum Implementation Division, reiterates the schedule of the conduct of the First Quarter Examination on **October 26-27, 2023**.
2. School heads shall ensure compliance to DepEd Order No. 8, s. 2015 RE: **POLICY GUIDELINES ON CLASSROOM ASSESSMENT FOR THE K TO 12 BASIC EDUCATION PROGRAM** in the preparation of the test materials before the administration of the examination.
3. A Table of Specification (TOS) shall be provided by all learning area Education Program Supervisors together with the 5-10 Higher Order Thinking Skills (HOTS) to be included in the teacher-made tests. The Google question drive will be shared on the first week of October 2023.
4. Results of the First Quarter Examination shall be reported to the Schools Division Office through a google drive link not later than November 10, 2023. Google drive link shall be shared the day after the examination.
5. EPS, PSDS, and School Heads shall evaluate the teacher-made tests to ensure their adherence to quality standards.
6. Immediate dissemination of and compliance with this Memorandum are desired.

**MICHELL L. ACOYONG, CESO VI**  
Assistant Schools Division Superintendent  
Officer In-Charge  
Office of the Schools Division Superintendent

