



Republic of the Philippines  
**Department of Education**  
Region VI-Western Visayas  
SCHOOLS DIVISION OF KABANKALAN CITY

**DIVISION MEMORANDUM**

No. 386, s. 2023

OCT 16 2023

**ENSURING THE EFFECTIVE AND EFFICIENT IMPLEMENTATION OF THE  
SCHOOL-BASED FEEDING PROGRAM-NUTRITIOUS FOOD PRODUCTS  
(SBFP-NFP) FOR SY 2023-2024**

TO: OIC – Asst. Schools Division Superintendent  
Chiefs, CID & SGOD  
Public Schools District Supervisors  
Elementary and Secondary School Heads  
All Others Concerned

1. All Public Elementary School under this Division shall implement the School-Based Feeding Program – Nutritious Food Products (SBFP-NFP) for School Year 2023-2024 in order to:
  - a. address hunger and encourage learners to enroll;
  - b. contribute to the improvement of their nutritional status;
  - c. provide nourishment for their growth and development and help boost their immune system; and
  - d. enhance health and nutrition values and behavior.
2. The beneficiaries of the SBFP-NFP for SY 2023-2024 are the following:
  - a. ALL Kindergarten learners; and
  - b. ALL severely wasted and wasted Grades 1 to 6 learners.
3. In the implementation of the SBFP-NFP, the following shall be strictly observed:
  - a. the provision of nutritious food products to the beneficiaries shall be done through rationing for 77 feeding days;
  - b. the delivery of the one-week ration shall be every Tuesday starting October 17, 2023;
  - c. the School Feeding Coordinators or their authorized representatives (preferably non-teaching personnel) shall pick up their rations from 8:00 AM to 10:00 AM from the designated drop-off schools identified in *Enclosure No. 1*;
  - d. the School Heads shall conduct an orientation to parents on the benefits of the program when they constantly encourage their children-beneficiaries to consume all that is provided;
  - e. the School Heads shall devise a scheme to guarantee the freshness of the delivered food products for the week, ensure 100% distribution to the appropriate beneficiaries, and reduce wastage;
  - f. the Inspection and Acceptance Report Form provided in *Enclosure No. 2* shall be filled-out every delivery;
  - g. the Public Schools District Supervisors and SGOD personnel shall monitor how the schools implement the SBFP-NFP. The List of Monitoring Teams is attached as *Enclosure No. 3*; and
  - h. the updates and announcements regarding the SBFP-NFP shall be communicated through the *SBFP-NFP Kabankalan Division Facebook Group*, which School Heads and/or School Feeding Coordinators are advised to check on a daily basis.
4. In compliance with COMELEC Resolution No. 10944 Section 31.e, school-based teaching and non-teaching personnel who are related to a candidate for any position in the 2023 Barangay and Sangguniang Kabataan Elections within the second civil degree of affinity or consanguinity are PROHIBITED from distributing SBFP goods to the beneficiaries within the banning period (October 20 - 29, 2023).



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5. Expenses on travel of personnel, transportation and hauling of food products, and other expenses relative to the implementation of the SBFP-NFP for SY 2023-2024 shall be charged against the funds downloaded for this purpose subject to usual accounting and auditing rules and regulations.
6. All Public Elementary School Heads are expected to extend full administrative support and ensure that classes are not unnecessarily disrupted while implementing the program.
7. For more information, contact Charity E. Sasuman, RN, MN of the School Health and Nutrition Unit at 09258620971.
8. Immediate dissemination of and strict compliance with this Memorandum are desired.

**MICHELL L. ACOYONG, CESO VI**  
Assistant Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent





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Enclosure No. 1 to the Division Memorandum No. 386, s. 2023

**Designated Drop-Off Schools**

| Claiming Schools  | Drop-Off School                 |
|---|---------------------------------|
| Balagtingon ES<br>Balisong ES<br>Basak ES<br>Binicuil ES<br>Bino ES<br>Bugtong PS<br>Camansi ES<br>Camugao ES<br>Cara-an ES<br>Casipsipan ES<br>D.C. Gurrucharri MS<br>Daan Banua ES<br>ERAMS- East<br>ERAMS- West<br>Hilamonan ES<br>Jose Peralta MS<br>Linao ES<br>Lorenzo Zayco ES<br>Matama ES<br>Orong ES<br>Salong ES<br>San Jose ES<br>Sonedco ES<br>Talubangi ES<br>Tan-awan ES | Kabankalan National High School |
| Amian ES<br>Kabanyohan ES<br>Magtongtong ES<br>Tampalon ES<br>Yanog ES  | Tampalon Elementary School      |
| Calabasahan PS<br>Candiacap PS<br>Dacongogon ES<br>Dr. Pablo O. Torre PS<br>Magballo ES<br>Pacao ES<br>Sagumayon PS   | Tapi Elementary School          |



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|  |                           |
|--|---------------------------|
| Tapi ES  |                           |
| Banman PS<br>Bantayan ES<br>Baras Diutay ES<br>Camandaan PS<br>Ilan PS<br>Inapoy ES<br>Locotan ES<br>Lowag ES<br>Mambaog PS<br>Mamig PS<br>Nursery PS<br>Pangyasan PS<br>Piliopiliohan PS<br>Pinaguinpinan ES<br>Sampac PS<br>Tabugon ES<br>Tagoc ES | Tabugon Elementary School |
| Badiangay ES<br>Ballo PS<br>Bula ES<br>Camingawan ES<br>Carol-an ES<br>Colambo ES<br>Hinapunan ES<br>Mansumbil PS<br>NOAC ES<br>Oringao ES<br>Pitgong ES<br>Pres. Osmena ES<br>Tagukon ES  | NOAC Elementary School    |





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Enclosure No. 2 to the Division Memorandum No. 386, s. 2023



Appendix 62

INSPECTION AND ACCEPTANCE REPORT

Entity Name : DepEd Kabankalan

Fund Cluster : \_\_\_\_\_

|   |                             |  |          |
|---|-----------------------------|--|----------|
| Supplier : CM & Sons Food Products Inc.   |                             | IAR No. : _____  |          |
| PO No./Date _____   |                             | Date : _____   |          |
| Requisitioning Office Dept. : SGOD-SDO Kabankalan City  |                             | Invoice No. : _____  |          |
| Responsibility Center Code : _____  |                             | Date : _____   |          |
| Stock/<br>Property No.  | Description                 | Unit   | Quantity |
| 1   |                             |  |          |
|   |                             |  |          |
|   |                             |  |          |
|   |                             |  |          |
|   |                             |  |          |
|   |                             |  |          |
|   |                             |  |          |
|   |                             |  |          |
|   |                             |  |          |
|   |                             |  |          |
|   | * Tabugon ES Drop Off Point |  |          |
|   |                             |  |          |
|   |                             |  |          |
|   |                             |  |          |
|   |                             |  |          |
| INSPECTION  |                             | ACCEPTANCE   |          |
| Date Inspected :<br><input type="checkbox"/> Inspected, verified and found in order as to quantity and specifications |                             | Date Received :<br><input type="checkbox"/> Complete<br><input type="checkbox"/> Partial (pls. specify quantity) |          |
| Public Schools District Supervisor<br>SBFP Monitoring Team Leader   |                             | AO IV / Supply Officer   |          |
| Inspection Officer/Inspection Committee   |                             |  |          |
| Inspection Officer/Inspection Committee   |                             |  |          |



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Enclosure No. 3 to the Division Memorandum No. 386, s. 2023

SBFP-NFP Monitoring Team

| District                                 | Team Leaders  | Members   |
|--|---|---|
| KI<br>(KNHS<br>Drop Off<br>Point)        | Jesusa G. de la Paz                                     | Charity E. Sasuman, RN<br>Dr. Amely Love E. Cordero<br>Kean Von G. Yupracio<br>Rebonie F. Emboltorio PhD<br>Raymond G. Noquilla |
| K2<br>(Tampalon<br>ES Drop Off<br>Point) | Dr. Saturnino T. Pabalinas, Jr.<br>Ann Yvonne B. Vingno | Noemi M. Baranao, RN<br>Rictée I. Resano, RN<br>Julieta V. Gempison PhD<br>Arnie G. Besas                                       |
| K3 (Tapi ES<br>Drop Off<br>Point)        | Larlin Q. Quirit<br>Miquel G. Peñaranda III             | Dr. Aldwin Marco P. Bendo<br>Mary Jane H. Butanas, RN<br>Jonalyn A. de la Cerna<br>Aldrin T. Ballentos                          |
| K4<br>(Tabugon<br>ES Drop Off<br>Point)  | Jolly G. Gariando<br>Jacqueline B. Dagunan              | Eduard Villavicencio, RN<br>Vida Grace R. Moreno<br>Dexyl Garl de Jesus<br>Eulyne D. Lucerna                                    |
| K5 (NOAC<br>ES Drop Off<br>Point)        | Mary Joan G. Dayon<br>Faustino Padilla, Jr.             | Tristan P. Lucerna, RN<br>Cecilia G. Abello PhD<br>Jewelyn Q. Cadigal<br>Sheina S. Saquian                                      |

*[Handwritten signature]*