



Republic of the Philippines
Department of Education
Region VI-Western Visayas
SCHOOLS DIVISION OF KABANKALAN CITY

DIVISION MEMORANDUM

No. 412, s. 2023

NOV 09 2023

PARTICIPATION TO COHP 2023 ANNUAL PARTNERS' CONFERENCE

To: Asst. Schools Division Superintendent
Chiefs, CID and SGOD
Public Schools District Supervisors
Public Elementary and Secondary School Heads
School-Based Feeding Program Coordinators
All Others Concerned

1. Attached is an invitation letter from Convoy of Hope Philippines, Inc. (COHP) to attend the **2023 Annual Partners' Conference** on November 10, 2023 at The Sugarland Hotel from 7:30 AM to 3:00 PM.
2. Herewith is the list of identified participants:

Name of Personnel/Partner School	Position/Designation	Station
Sheina S. Saquian	SEPS – Social Mobilization and Networking	Division
Jewelyn Q. Cadigal	EPS II - Social Mobilization and Networking	Division
Jolly G. Gariando, Jr.	Public Schools District Supervisor	Division
Lowag Elementary School	School-Based Feeding Program Coordinators	School
Pinaguinpinan Elementary School		
Tabugon Elementary School		
Pangyasan Primary School		
Nursery Elementary School		
Sampac Primary School		

3. Participants are required to prepare their own Authority to Travel.
4. The transportation, per diem, and other incidental expenses of the participants and division personnel shall be charged against local funds/School MOOE subject to the usual accounting and auditing rules and regulations.
5. The school heads of the identified teachers are directed to implement a scheme to adhere to the no-disruption of classes as stipulated in DepEd Order No. 9, s. 2005 (Instituting Measures to Increase Engaged Time on Task and Ensuring Compliance Therewith) while these teachers are attending this activity.
6. For further details and concerns, contact Jewelyn Q. Cadigal, EPS II – SMN/ Designated Division Information Officer at 09162664460 or thru Messenger.
7. Wide and immediate dissemination of and compliance with this Memorandum are desired.

MICHELL L. ACOYONG, CESO VI
Assistant Schools Division Superintendent
Officer In-Charge
Office of the Schools Division Superintendent

