



Republic of the Philippines  
**Department of Education**  
Region VI-Western Visayas  
SCHOOLS DIVISION OF KABANKALAN CITY

DEC 01 2023

**DIVISION MEMORANDUM**

NO. 444, s. 2023

**ADDENDUM TO DIVISION MEMORANDUM NO. 432 S. 2023 RE: ORIENTATION-  
WORKSHOP FOR SCHOOL HEADS, CHAIRS OF THE SCHOOL BAC, HEADS OF  
THE SCHOOL BAC SECRETARIAT, AND SELECT PROGRAM HANDLERS  
ON THE CONDUCT OF SCHOOL-BASED PROCUREMENT ACTIVITIES**

To: Asst. Schools Division Superintendent  
Chiefs, CID & SGOD  
Public Schools District Supervisors  
Public Elementary & Secondary School Heads  
Select Division & School BAC Chairmen, Members, & Secretariats  
All Others Concerned

1. With reference to Division Memorandum No. 432 S. 2023 Re: Orientation-Workshop for School Heads, Chairs of the School Bac, Heads of the School BAC Secretariat, and Select Program Handlers on the Conduct of School-Based Procurement Activities, please be informed that the conduct of this activity on December 4-5, 2023, from 8:00 a.m. to 5:00 p.m., will be at Zaycoland Resort & Hotel, Kabankalan City.
2. All other provisions of the previous Memorandum shall remain in effect.
3. Immediate dissemination of and compliance with this Memorandum are desired.

**MICHELL L. ACOYONG, CESO VI**  
Assistant Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent



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