



Republic of the Philippines
Department of Education
 Region VI-Western Visayas
SCHOOLS DIVISION OF KABANKALAN CITY

September 17, 2020

DIVISION MEMORANDUM

NO. 155, S. 2020

CONDUCT OF THIRD QUARTER MONITORING, EVALUATION AND ADJUSTMENT (MEA) 2020

To: Assistant Schools Division Superintendent
 Chiefs, CID and SGOD
 Public Schools District Supervisors
 Public Elementary and Secondary School Heads
 All Others Concerned

1. Please be informed that the conduct of the Third Quarter Monitoring, Evaluation and Adjustment 2020 will be on the following scheduled dates below:

Activities	Date	Participants	Facilitators	Platform
School Monitoring, Evaluation and Adjustment (SMEA)	October 2-6, 2020	Teaching and non-teaching personnel	School head and Sch. M & E coordinator	
District Monitoring, Evaluation and Adjustment (DisMEA)	October 8,9, & 12, 2020	All school heads of the district	Public School District Supervisors	
Division Monitoring, Evaluation and Adjustment (DMEA)	October 16, 2020	SDS, ASDS, AO, ITO, BO, Legal Officer, Div. Accountant, SGOD & CID Chiefs, All PSDS & EPS, SGOD unit heads & Div. SHS Coordinator	SEPS-SMME and Planning & Research	Google Meet link provided 15 minutes before the meeting

2. Public Schools District Supervisors (PSDSs) and Division Senior High School Coordinator will present the Leading Indicators. Please see attached template of leading indicator (Enclosure no. 1) for your reference. (**Note:** All data shall be actual real time data submitted by schools).
3. Public Schools District Supervisors must inform the School Management Monitoring and Evaluation unit the schedule (date and time) of the conduct of School and District Monitoring, Evaluation and Adjustment for monitoring.
4. Widest dissemination of this memorandum is highly desired.


PORTIA M. MALLORCA, PhD, CESO V
 Schools Division Superintendent



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Enclosure No. 1 of DIVISION MEMO NO. 15, S. 2020

Q III MONITORING, EVALUATION AND ADJUSTMENT LEADING INDICATORS (MEA) TEMPLATE

Type of KPIs	LEADING INDICATORS						
		S.Y. 2019-2020			As of Sept. 30, 2020		
		Male	Female	Total	Male	Female	Total
Access	I. Enrollment						
	A.						
	a. Kindergarten						
	Private						
	Public						
	b. Grades 1 to 6						
	Private						
	Public						
	c. Secondary						
	1. JHS						
	Private						
	Public						
	5. SHS						
	Private						
	Public						
	B. ALS						
	1. Basic Literacy Program (BLP)						
	2. A and E (Elem.)						
	3. A and E (JHS)						
	C. SPED						
	1. Graded						
	Private						
	Public						
	2. Non-graded						
	Private						
	Public						
Governance	I. Teaching and Non-Teaching Personnel	Male		Female		Total	



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A. No. of Teaching Personnel 1. Teacher I 2. Teacher II 3. Teacher III 4. Master Teacher I 5. Master Teacher II 6. Head Teacher I 7. Head Teacher II				
B. No. of Teaching Personnel 1. ADAS I 2. ADAS II 3. Bookkeeper 4. Disbursing Officer				
II. Schools with liquidated MOOE a. Elementary b. Junior High School c. Senior High School	As of July 5	As of August 5	As of September 5	
	<small>Total # of Schools</small> <small># of sch. liquidated MOOE</small> <small>Percentage (%)</small>	<small>Total # of Schools</small> <small># of sch liquidated MOOE</small> <small>Percentage (%)</small>	<small>Total # of Schools</small> <small># of sch liquidated MOOE</small> <small>Percentage (%)</small>	<small>Percentage (%)</small>
Private Schools	No. of Private Schools		Percentage (%)	
III. Schools started classes before October 5, 2020				
IV. Schools temporary close due to COVID-19				
V. No. of Modules Printed (as of September 30, 2020): K to G10 1. Math 2. Science 3. Filipino 4. English 5. Araling Panlipunan 6. MAPEH/ MSEP 7. TLE/ EPP 8. Edukasyon sa Pagpapakatao	K to Grade 6 (K, G1, G2, G3, G4, G5 & G6)	(%)	Junior High School (G7, G8, G9 & G10)	(%)
VI. No. of Modules Printed (as of September 30, 2020): G 11 to G 12 A. Core Subjects (Please specify) B. Applied Subjects (Please specify) C. Specialized Subjects (Please specify)	G 11	%	G 12	%



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VII. No. of Teachers attended Online Trainings		School/District	Division	Region	National
1. Title of Training/seminar (Pls. specify...)					
VIII. No. of schools conducted dry run on different learning modalities		RBI	TBI	Modular	Online
1. Public 2. Private					
IX. School Partnerships on the distribution/retrieval of modules (No. of schools)		LGU	Private companies (Pls. specify)	NGOs (Pls. specify)	Others (Pls. specify)
1. Elementary 2. Secondary					
X. No. of COVID-19 cases					
Learners		Teachers		Non-teaching personnel	
School:(No. infected)	Interventions	School:(No. infected)	Interventions	SDO/School: (No. infected)	Interventions
XI. No. of schools disinfected			July	August	September
1. Elementary 2. Secondary (a. JHS) b. SHS					
XII. No. of facilities/supplies ready for opening of classes		Hands free washing facilities	Foot bath	Thermal scanner	Hands free Liquid soap dispenser
1. Elementary 2. Secondary (a. JHS) b. SHS					



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