



Republic of the Philippines  
**Department of Education**  
Region VI-Western Visayas  
SCHOOLS DIVISION OF KABANKALAN CITY

Office of the Schools Division  
Superintendent

August 4, 2021

**DIVISION MEMORANDUM**

NO. 181, s. 2021

**KNOWLEDGE CHANNEL TEACHING IN THE NEW NORMAL MEETING**

To: Assistant Schools Division Superintendents  
Chiefs, CID & SGOD  
Public Schools District Supervisors  
Selected Elementary & Secondary School Heads  
All Others Concerned

1. This office through the Human Resource Development Section – School Governance and Operations Division in partnership with Knowledge Channel Foundation, Inc. and Kabankalan Community Antenna Television System, Inc. (K-CAT) will conduct a Training Needs Assessment Meeting on Aug. 17, 2021, 9:00am, via Google Meet in preparation for the Knowledge Channel Teaching in the New Normal (KC TINN) Seminar on Sept. 6-8, 2021.
2. The following school heads are requested to attend the said meeting:
  - a. Nenita E. Grande
  - b. Jerralyne E. Limaco
  - c. Lira R. Varona
  - d. Susan P. Sepida
  - e. Denrose L. Entierro
  - f. Jonathan M. Gerangue
  - g. Evelyn B. Atienza
  - h. Rosslyn D. Mabasa
  - i. Melvan B. Calumag
  - j. Grycy P. Alagao
3. Participants are to log-in 10 minutes before the start of the meeting at **meet.google.com/svq-hwzh-wac**
4. For compliance.

**PORTIA M. MALLORCA, PhD, CESO V**  
Schools Division Superintendent



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2 August 2021

**PORTIA M. MALLORCA, PhD, CESO V**

Schools Division Superintendent  
Department of Education  
Schools Division of Kabankalan City

Through:  
Mr. Eulyne D. Lucerna

Dear **SDS Mallorca**,

Warm greetings from the Knowledge Channel Foundation, Inc. (KCFI)!

KCFI promotes and performs activities aimed at helping improve the quality of school education in the country. KCFI provides training and mentoring of teachers and video lessons for the more effective, contextual and relevant teaching and learning experiences.

We thank you for meeting with us earlier and for allowing the teachers and principals of ten (10) schools, listed below, in your schools division to attend the three-day Knowledge Channel Training in the New Normal (KC TINN 3) on **September 6 - 8, 2021**.

1. Kabankalan 1 – Elementary (Erams-East)
2. Kabankalan 2 – Elementary (Erams-West)...
3. Kabankalan 3 – Elementary (Talubangi Elementary School)
4. Kabankalan 4 – Elementary (Tabugon Elementary School)
5. Kabankalan 5 – Elementary (Oringao Elementary School)...
6. Kabankalan 1 – Secondary (Kabankalan National High School)
7. Kabankalan 2 – Secondary (Camansi National High School)
8. Kabankalan 3 – Secondary (Binicuil National High School)
9. Kabankalan 4 – Secondary (Bantayan National High School)
10. Kabankalan 5 – Secondary (Florentino Galang Sr. National High School)

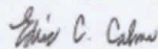
The program will also provide the schools with hundreds of Knowledge Channel's DepEd-MELC-based video lessons. These multimedia learning resources will be provided to the schools for free.

With your consent, we also intend to conduct a **training needs analysis** with your PSDS, school heads and select teacher representatives from different grade levels on **August 17, (Tuesday), 9:00 AM via Google Meet**.

Should your office have queries or points of clarification on the design and the program, kindly contact **Liezl Vinluan**, KCFI Project Officer on 0917.518.7595 or [liezl.vinluan@knowledgechannel.org](mailto:liezl.vinluan@knowledgechannel.org).

We look forward to your positive response, all in support of our unified goal to help improve the quality of education for our Filipino learners in the 21st century.

Yours truly,



**EDRIC C. CALMA**  
Director for Operations

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**Knowledge Channel Foundation Inc.**

3F Main Bldg., ABS-CBN Compound Sgt. Esguerra St. cor. Mother Ignacia Ave., Quezon City 1103 Philippines | T (632) 3415.2272 loc 3054  
[www.knowledgechannel.org](http://www.knowledgechannel.org)



**Teaching in the New Normal (TINN) Online Training**  
September 6 – 8, 2021 | 7:30 AM - 3:00 PM  
via Google Meet

**Proposed Training Matrix**  
(Subject to Revision)

TIME	DAY 1	DAY 2	DAY 3
7:30-8:00 AM	Opening Ceremonies	Abstraction on Day 1 Modules	Abstraction of Day 2 Modules
8:00-8:30 AM	Profile of Students in the New Normal - Real-time survey and discussion	KC Teaching and Learning Sequence (Part 2)  Anchored on 3 Modules:  - Parents as Partners in Education o Home-based learning bingo activity - Lesson Planning (Module Writing) o MELC, DLL, Assessment, etc. – use of mental maps - Enhanced Pedagogies o Introduction on the use of DepEd prescribed applications (Google apps, Kotobee)	Breakout Session for Presentation of Lesson Plans Teaching - Breakout groups (per district) - Teachers will present their complete lesson plans to their principals - Principals will critique using their rubrics
8:30-9:00 AM			
9:00-9:30 AM	KC Teaching and Learning Sequence (Distance Learning) (Part 1) - Lecture and activity – Google Jam Board sequencing	KC Technology in Teaching and Learning in the New Normal - Lecture and workshop on KC PML	Stakeholders Session  Viewing, planning workshop with stakeholders
9:30-10:00 AM			
10:00-10:30 AM	Ticket to Exit – 3 things you learned, 2 things that helped you learn, 1 question	LUNCH	Closing Ceremonies and Graduation Ticket to Exit – Program Evaluation Form
10:30-11:00 AM			
11:00-11:30 AM	Unpacking and Assessment on MELC and Assignments (Asynchronous)	Activity Time for Participants for Day 2 Modules – Kotobee Video Lecture, Google Jam Board activity for Mental Maps	
11:30-12:00 NN			
12:00-1:00 PM	LUNCH	LUNCH	
1:00-1:30 PM	Principals to create rubrics for critiquing learning plans Teachers to create learning plans	Ticket to Exit – Key takeaways, relevancy and suggestions  Schools to group with each other for principals to mentor teachers on learning plans for presentation session on Day 3	
1:30-2:00 PM			
2:00-2:30 PM			
2:30-3:00 PM			

**Plan of Activities**

Before the Training	
Target Date	Activity
August 17, 9:00 AM (Tuesday)	Training Needs Analysis with Teacher Representatives, School Principals, IT Officer, PSDS, CID Chief, SDS
September 2 (Thursday)	Pre-Assessment of Teacher Participants via Google Forms
Sept 3, 2:30 PM (Friday)	Pre-Training Meeting with PSDS, IT Officer, School Principals and Teacher Representatives Viewing of Pre-recorded training videos (asynchronous session)

After the Training	
Target Date	Activity
September 9 (Thursday)	Debriefing with PSDS, IT Officers, etc.
TBA	Post-training Meeting with SDO, PSDS, School Principals and Teacher Representatives

**Proposed Program of Activities for the Synchronous Session  
and List of Training Participants, Guests, and Resource Persons**

<p><b>Opening Program</b> Preliminaries</p> <p>Welcome Remarks (5 minutes or less)</p> <p>Message from KCFI President (5 minutes or less)</p> <p>Introduction of Guests and Participants (5 minutes or less)</p>	<p><b>PORTIA M. MALLORCA, PhD, CESO V</b> Schools Division Superintendent, Department of Education –Division of Northern Samar</p> <p><b>MS. RINA LOPEZ</b> President and Executive Director, KCFI LSS Education Cluster Representative</p> <hr/> <p>Public School District Supervisor</p>
<p><b>Training Proper</b></p>	<p>Resource Persons</p> <p><b>Dr. Ma. Lourdes N. Cura</b> <b>Mr. Roseo T. Caburian</b> <b>Ms. Yeng Gatchalian</b> <b>Mr. Edric C. Calma</b></p>
<p><b>Closing Program</b></p> <p>Sharing of Learning and Insights Gained</p> <p>Evaluation</p> <p>Closing Remarks</p>	

**Expected Training Output**

Preparation and submission of output for the training modules

1. Enhanced WHLP – from teacher-participants
2. Rubrics for assessing WHLP – from school heads
3. TINN Stakeholders Commitment Worksheet
4. Pre- and Post-test (with the Program Assessment) – from teacher-participants
5. Training Event Evaluation
6. Facebook closed group for sustained program monitoring and evaluation

**Training Requirements**

1. Laptops
2. Stable internet connection
3. Flash Drives for video transfers
4. Google Suite Apps (Google Meet, etc.)
5. Dedicated Facebook closed group for announcements and coaching  
– All training participants should actively participate as members.
6. Assigned IT Officer and SDO focal person to assist during the event

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**COMMITMENT**

1. The school head/principal and all teachers of each school are willing to actively participate in the program
2. Participants are willing to use Knowledge Channel video lessons to enhance their self-learning modules (SLM), online teaching sessions and weekly home learning plans (WHLP).

**MONITORING**

The participant-teachers and principals are willing to implement and regularly monitor (data gathering), and report outcomes to the SDO and KCFI.